

Minutes of the Meeting of Skelton Parish Council held on Thursday 28th
September 2017 at Skelton Village Hall which commenced at 7.30 p.m.

	Actions
<p>Present:</p> <p>Councillors: Watt (Chair), Lumley, Boulton, C Linfoot, Stead, J Linfoot, L Mansell, Hayton</p> <p>Ward Councillors: Steward</p> <p>Public: 0</p>	
<p>17.049 Apologies for absence</p> <p>Councillors: A Mansell</p> <p>It was resolved to accept the apologies.</p> <p>Ward Councillors: C Steward</p>	
<p>17.050 Declarations of interest</p> <p>None</p>	
<p>17.051 Previous Minutes</p> <p>It was resolved to approve and sign the minutes of the meeting of the Council held on 24th August 2017 as a true record.</p>	
<p>17.052 Open Forum</p> <p>1. Police Report</p> <p>The Chairman summarised the latest crime figures for the village. There is a link to the "crime map" on the Links page of the Council's website.</p> <p>2. Village Matters</p> <p>There have been complaints of farm vehicles leaving mud on the roads through the village. As it is an issue with the roads, it should be reported to the City.</p> <p>It was agreed to ask the PCSO to make some visits to the playground because the behaviour of older youths is discouraging children from using it in the early evening. – Councillor Boulton agreed to submit the request.</p> <p>3. Ward and City Council matters</p> <p>In the absence of a Ward Councillor, there were no matters raised.</p> <p>4. The Litter Picker's Report</p> <p>Dog fouling continues to be a problem. The meeting was reminded that clearing it is a City responsibility.</p> <p>There has been some soil dumped near the entrance to the football field. The gate at the South end of the playground is not closing properly. Some drug-taking paraphernalia had been found on the Orchard</p> <p>The gullies along the A19 need cleaning – Councillor Boulton agreed to report this to the City.</p>	<p>Boulton</p> <p>Boulton</p>
<p>17.053 Matters arising from the minutes</p> <p>1. Del Monte development</p> <p>Not discussed – it was noted that the previous meeting had agreed to remove this as a standing item.</p> <p>2. Neighbourhood Plan (NP) (standing item)</p> <p>There was nothing new to report.</p> <p>3. Local Plan (standing item)</p> <p>It was agreed to make a Parish response to the current consultation. The Chairman agreed to circulate a draft for discussion prior to the next meeting.</p> <p>4. Seat alongside the Pasture path</p>	<p>Watt</p>

<p>It was resolved to accept the quote of £835 from the village maintenance contractor for digging out and laying a base and linking paths and installing the seat.</p>	Clerk
<p>5. Playground The meeting discussed two options, gel or a wire, for deterring birds from perching on the bar over the basket swing and fouling the seat. It was decided to use gel. It was resolved to authorise a budget of £100 and to have the gel put on.</p>	Clerk
<p>6. Play field – hedge alongside the garden of 90 Brecksfield The meeting discussed the recommendations and quote from Castle Tree Surgeons for reducing the impact of the hedge. It was resolved to authorise a budget of £550 and to commission the work.</p>	Clerk
<p>7. Football field The costed options proposed by the village maintenance contractor were discussed and it was resolved to approve: - levelling the near goalmouth and covering with sports turf - cutting back behind the far goal - additional cuts as necessary to maintain the surface at a better height for playing on.</p>	Clerk
<p>8. Path through The Orchard and Pasture The Clerk had reviewed upgrading the path with the contractor who re-graded the North end of the path and provided three options with estimates for improving the rest of the path: a. Lay a new section of path at the north end and remove the bend - estimated cost £4,120 b. Remove the bend, widen the whole path to 1.1m, edge it with timber and lay a new surface - estimated cost £14,070 c. Dig out the existing path, widen it to 1.1m, edge and re-lay it and remove the bend - estimated cost £18,150 Three options were discussed and, by a majority vote, it was resolved to have the whole path dug out and re-laid but to keep the bend. The Chairman, Councillor Watt, voted against the proposal to retain the bend. Clerk to seek quotes for the work.</p>	Clerk
<p>9. Recruitment of new Clerk Advertisements have been put up on the village noticeboards and will appear on the YLCA website at the end of the month. We have not had any responses yet.</p>	
<p>17.054 Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors on matters in hand 1. No response yet from Highways regarding Heavy traffic & parking on corner of St Giles and The Village. 2. An apple tree in the Orchard which had fallen over has been remove 3. Levelling the sunken graves near the drain in the old part of the cemetery was discussed. This is part of the long term improvement plan for the cemetery which Council had accepted in November 2106 (Minute 16.071.1a). It was decided that this piece of work should be carried out in this financial year. The Clerk to seek a price for it.</p>	Clerk
<p>17.055 Planning 1. New Applications a. 17/02087/TPO - 2 The Vale - Reduce crown of Walnut tree over neighbours' garden, protected by Tree Preservation Order No: 5 – it was resolved to confirm the response of “support”</p>	Clerk

- b. 17/02096/FUL - 14 Moorlands Road - Single storey extension to garage with storage in roof space – it was **resolved** to confirm the response of “no objection”
- 2. Updates to applications:
 - a. 17/01924/TCA - Ryde House, 3 The Ryde - Fell Conifer: reduce and thin Rowan tree in a Conservation area – approved
 - b. 17/01428/FUL – The Stables, Woodside Farm, Moorlands Farm and Hospital – Conversion of garage to habitable rooms – approved
- 3. Planning enforcement
 - a. The Chairman reported that the City has enforced the planning conditions included in the approval for development at Grandchester on Stripe Lane and the old house has been taken down.
 - b. We have not had a response yet about the unoccupied property in Grange Close.

17.056 Financial Matters

- 1. It was **resolved** to receive and approve the reports on the Council’s financial position as at 28th August 2017.
- 2. Council noted the following receipts:

a. CYC, Double taxation payment	£4,573.40
b. CYC, 2 nd half of the precept and payments / charges:	£8,750.00
None	
- 3. It was **resolved** to approve for payment the following: -

a. Litter Picker’s salary for August	£72.00
b. Clerk’s salary and expenses for August inc. VAT £0.00	£526.29
c. Tax for August	£54.00
d. TR Landscaping, Village maintenance contract inc. VAT £126.27 (6/9/17, 7573)	£757.60
e. YLCA, Advert inc. VAT £0.006 (15/9/17, 461-178)	£15.00
f. PKF Littlejohn, External audit inc. VAT £40.00 (30/8/17, SB20170936)	£240.00
- 4. Additional items circulated at the meeting:
None
- 5. Paying HMRC - from 15th December HMRC will no longer accept cheque payments. It was **resolved** to allow the Clerk to set up a Direct Debit arrangement for the payments.

17.057 New Items and correspondence for consideration or decision

- 1. Completion of annual audit and the External Auditor’s report
Council noted the completion of the audit and **resolved** to receive and accept the report from the External Auditor.

17.058 Minor Matters delegated to the Clerk and items for the next agenda.

The Clerk was requested to order the new seat for the Pasture path when the work for the base is ordered.

Clerk

17.059 It was confirmed that the next meeting of the Council will be on Thursday 26th October 2017 starting at 19:30.