

Minutes of the Meeting of Skelton Parish Council held on Thursday 25<sup>th</sup> January  
2018 at Skelton Village Hall which commenced at 7.30 p.m.

	Actions
<p>Present:</p> <p>Councillors: Cllr Hayton (chair), Cllr C Linfoot (vice-chair), Cllrs Boulton, J Linfoot, Lumley, A Mansell, L Mansell and Stead</p> <p>Public: 5</p> <p>Clerk: K de Vries</p>	
<p><b>18001.</b> Apologies for absence</p> <p>Councillors: 0</p> <p>Ward Councillors: Cllrs Steward and Gillies</p>	
<p><b>18002</b> Declarations of interest</p> <p>Declarations of interest were received from Cllrs A and L Mansell regarding item 18008.1.c and from Cllr Boulton re 18008.1.f</p>	
<p><b>18003</b> Previous Minutes</p> <p>It was <b>resolved</b> to approve and sign the minutes of the meeting of the Council held on 23<sup>rd</sup> November 2017 as a true record.</p>	
<p><b>18004</b> Open Forum</p> <p>1. Police Report</p> <p>No crimes were reported for November and December. Patrol visits will take place on:</p> <p>Sunday 28th January 2018 1000x1300 hours (Officers will be bringing property marking equipment on this visit)</p> <p>Tuesday 20<sup>th</sup> February 2018 1800x2100 hours</p> <p>Sunday 11<sup>th</sup> March 2018 1600x1900 hours</p> <p>Tuesday 3<sup>rd</sup> April 2018 0930x1230 hours</p> <p>Sunday 22nd April 2018 1000x1300 hours</p> <p>Tuesday 15th May 2018 1800x2100 hours</p> <p>Sunday 3<sup>rd</sup> June 2018 1600x1900 hours</p> <p>Tuesday 26<sup>th</sup> June 2018 0930x1230 hours</p> <p>2. Report from Ward Councillors</p> <p>Cllr Hayton had liaised with Cllr Steward regarding the retrospective planning application at 3 The Dell. Cllr Steward agreed to call in the application.</p> <p>3. Village matters</p> <p>a. It was reported that the verges around the bus stop had been cut.</p> <p>b. A local resident commented on the cemetery levels. She suggested that rather than request the removal of soil, the Council could use it to level the ground in the sunken areas of the cemetery. She also reported that she had emptied the plastic bins at the cemetery. The poor state of the bins was discussed.</p> <p>c. Two members of the public argued that the dropped kerbs at 17 Grange Court had been approved by the City of York planning authority. They also mentioned out precedents with regard to the proposed hard-standing at 17 Grange Court. Councillors pointed out that the complaint with regard to the dropped kerb was not instigated by the Council.</p> <p>4 The Litter Picker's Report</p>	

A new salt bin had been placed in the village. It was noted that this was very welcome. It was also reported that several household items including a mattress, a bed base and a television were found dumped at the green space behind nr 96. They were reported to the Local Authority.

**18005** To consider candidates for co-option and decide on any necessary action  
Despite the interest expressed by several parties, no candidates attended.

**18006** To receive and decide necessary action on the following matters

1. Neighbourhood Plan (standing item)

It was agreed that the clerk will circulate some examples of neighbourhood plans.

2. Local Plan (standing item)

No news to report.

3. Path through The Orchard and Pasture

The Clerk reported that only one quote had been received so far. It was agreed that the clerk should investigate the City of York preferred contractors as well as seek advice from YLCA.

4. Bench on pasture

The bench had been delivered and the previous clerk had helped moved the bench to a more suited location. With regard to the positioning of the bench it was suggested that the bench should face downhill towards the village shop. A hard-standing underneath the bench will be included at the time the work on the path are carried out.

Clerk

Clerk

**18007** Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors

1. Cemetery. It was reported that the reinstatement of the water pipe is still outstanding.

2. Potential requests for TPOs for various trees were discussed. The Yew tree at 10 The Vale is owned by the City of York and therefore does not need a TPO. A cypress in the substation could potentially hinder cables so would not warrant a TPO. A beech at Grantchester was also discussed. It was agreed that a group of councillors would carry out a walk around the village to assess and document any trees that would warrant a TPO

Clerk

Cllr  
Mansell,  
Linfoot.

**18008** Planning

1. New Applications

a. 17/02758/FUL – Grantchester, Stripe Lane, YO30 1YJ –Variation of condition 2 of permitted application 15/01659/FUL to alter layout of touring caravan and camping site – It was resolved to confirm the response of “The Council does not object to the application but asks that there is an assessment of the impact of the development on the extensive range of trees in the grounds before a decision is made.” The application was now approved by CoYC.

b. 17/02814/FUL – Woodstock Lodge, Corban Lane – Change of use of barn from storage and maintenance of classical vehicles to wedding venue. It was resolved to confirm response of “The Council does not object to the application but notes that the development will have an impact on the trees on the site but that no assessment has been provided.”

c. 17/02911/FUL - 3 The Dell – Variation of condition 2,5 and 11 and removal of condition 4 of permitted application 15/01473/FUL to add an extra room at basement level, including cycle parking, increase height of dwelling, alter

Cllr

design and distribution of windows and include an electric vehicle recharging socket (Retrospective application) It was resolved to confirm the objection. The chair had asked the Ward Councillor to call in the application to the planning committee. The ward councillor had agreed. It was discussed that a councillor will speak at the Area Planning Committee meeting.

d. 18/00043/TCA - 4 The Wheelhouse Skelton York YO30 1GY - Fell Hazel tree in a Conservation Area. It was resolved not to object.

e. 17/02466/FUL – 17 Grange Close - Two storey and single storey side extensions, single storey front extension, formation of new driveway and new entrance to Grange Close – It was resolved to confirm the objection to the application.

f. Application received after the agenda was advertised:

18/00071/FUL 30 Burtree avenue – Part conversion of garage into living accommodation, pitched roof over existing flat roof to side and rear and extension to front canopy projection to extend across front elevation (retrospective). It was resolved not to object.

2. Planning applications decided by City of York Council

a. 17/02365/FUL – 4 The Meadows – Single storey rear extension – approved

b. 17/02258/FUL – 15 Burtree Avenue – Change of use of dog grooming business space to residential storage space – approved

c. 17/02683/TPO – 11 The Vale -Prune 2no. Sycamore trees protected by Tree Preservation Order no. 1973/107 – part approved and part refused.

d. 17/02500/TPO – 9 Pasture Close – Crown reduce Sycamore tree protected by Tree Preservation Order No. 1973/107 – Approved in part with conditions.

3. Planning enforcement and other matters related to planning

a.17 Grange Close - work started on the driveway before application has been approved.

Clerk

Clerk

**18009 Financial Matters**

1. It was **resolved** to approve the reports on the Council's financial position at 31<sup>s</sup> December 2017.

A list of bank transactions from 27<sup>th</sup> November 2017 to 24<sup>th</sup> January 2018 was checked for BACS payments by the Chairman.

2. Council noted the following receipts:

a. Bank interest	£8.28
and payments / charges:	
None	

3. It was **resolved** to confirm the following payments: -

a. Litter Picker's salary for November	£72.00
b. Clerk's salary and expenses for November inc. VAT £5.48	£319.93
c. Tax for November	£288.86
d. CoYC Cemetery waste collection (01/01/2018, 9001664352)	£33.54
e. AM Castle Tree works (10/12/2017, 2058) incl VAT 30.00 by BACS	£375
f. Yorkshire Water (29/11/2017, 9090321801171128)	£10.83
g. TR Landscaping, Village maintenance contract, football field, hedge cutting (12/12/2017, 7681) inc. VAT £63.13	£378.80

4. It was resolved to approve the following payments:

a. Clerk's salary and expenses for December	£334.64
b. YLCA course Newer Clerks (18/01/2018, 550-1718)	£115

- 5 It was resolved to approve payment of additional items circulated at the meeting.
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| a. Litter picker salary for December                                     | £72      |
| b. CPRE membership (09/11/2017)  | £36      |
| c. Income tax for December   | £281.81  |
| d. Brid Build invoice for works to cemetery walls including VAT £1017.35 | £6104.10 |
- It was resolved to approve payment subject to completion and to delegate overseeing the completion to the clerk.
- 6 To approve revised bank mandate
- It was resolved to approve, complete and sign a revised bank mandate following the appointment of a new clerk and Responsible Financial Officer.
7. Draft budget
- It was resolved to approve the budget for 2018/19

**18010** New Items and correspondence for consideration or decision

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|---|-------------------------|
| 1. Invitation to Police and Parish Councils' meeting on 5 <sup>th</sup> February 2018. Cllr L. Mansell to attend.   | Cllr<br>Mansell         |
| 1. Invitation to a library consultation workshop in relation to the mobile library service on 12 <sup>th</sup> February 2018.   |                         |
| 2. Notification of submission of the Mineral and Waste Joint Plan for North Yorkshire, York and the North York Moors National Park to the Secretary of State for Communities and Local Government on 28 <sup>th</sup> November 2017. Noted.   |                         |
| 3. Cemetery Improvement – Levelling the graves<br>It was agreed to postpone the works until the new Village Maintenance contractor commences work and the ground is less saturated.   | Clerk<br>Cllr<br>Hayton |
| 4. Letter from Community Ventures Leeds Ltd regarding land at Fairfields, Shipton Lane, Skelton. A discussion about the site, affordable homes, the need for a safe crossing of the A19 and the primary school were discussed. It was agreed that the Chair will contact the planning consultant for further information. |                         |

**18011** Minor Matters delegated to the Clerk and items for the next agenda

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|---|-------|
| It was decided to add the police patrol visits to the minutes and to the notice boards.   | Clerk |
| The dilapidated state of the empty house at 2 Grange Close was discussed. Cllr Boulton suggested to add the compilation of a newsletter to the next agenda. | Clerk |

**18012** It was confirmed that the next meeting of the Council will be on Thursday 22<sup>nd</sup> February 2018 starting at 19:30.

The meeting closed at 20:58pm