

Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU
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Notice is given that a Meeting of Skelton Parish Council will be held on Thursday 26nd April 2018 at Skelton Village Hall starting at 19:30

Agenda

- 18037 To receive apologies for absence
- 18038 To receive any declaration of interest
- 18039 To confirm the minutes of the meeting of the Council held on 22nd March 2018 as a true and correct record
- 18040 Open Forum to include: (Please note this will be limited to 30 minutes)
1. Village matters and parishioners' questions
 2. To receive Police Reports and report on police/parish councils meeting.
 3. To receive a report from the Ward Councillors
 4. Litter Picker's report
- 18041 To consider candidates for co-option and decide on any necessary action
- 18042 To receive information and decide necessary action on the following matters
1. To consider quotations for path through the Orchard & Pasture
 2. To note the compilation of newsletter
 3. To resolve to purchase a defibrillator and request funding from the Lions
- 18043 To receive and decide necessary action resulting from verbal reports from the Clerk or Councillors
- 18044 Planning
1. To consider a response to the following planning applications
 - a. 18/00597/FUL Rosedale Church Lane. Single Storey Rear Extension
 - b. 18/00729/FUL 11 The Vale. Single Storey Front Extension
 2. To note details of planning applications decided by City of York Council and decide upon any necessary action
 - a. 18/00272/TCA Crookhill Cottage. The Village. Crown reduce willow by 60 % in a Conservation Area. No Tree Preservation Order made.
 - b. 18/00143/FUL 11 Moorlands Road. Two storey rear extension and a pitched roof over garage. Withdrawn.
 3. Other matters related to planning
 - a. Residential Development on the former Del Monte site. To note correspondence sent to Mr Slater regarding the road layout for residential development of former Del Monte site at the A19, Skelton and to decide on any necessary action.
 - b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton
 - c. Neighbourhood Plan (standing item)
 - d. Local Plan (standing item)
- 18045 Financial Matters
1. To receive a bank reconciliation and budget comparison to 29th March 2018

2. To note the following receipts	
a. Headstone	£140
b. Bank Interest	£ 22.71
3. To approve the following payments: -	
a. Bridbuild installation of village signs Inc VAT £ 108.18	£649.08
b. Park Lane Playgrounds inspection Inc VAT £7	£42
c. YLCA training course	£45
d. Litter picker's salary April	£tbd
e. Clerk's salary for April	£tbd
f. Income tax	£tbd
g. Clerk's expenses	£44.10
h. City of York non-domestic rate dd	£51.84
i. City of York invoice waste charges	£33.54

4. Additional items circulated at the meeting.

5. To consider salary review from 1 April 2018.

6. To consider an additional mandate regarding internet banking.

7. To note report from ICARAP and to decide on any necessary action.

8. To note correspondence from PKF Littlejohn with regard to the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2018 and to decide on any necessary action.

9. To instruct Mrs Harrison as internal auditor.

18046 To consider the requirements of the General Data Protection Regulation 2018

1. To note that Skelton Parish Council is the Data Controller and the responsibilities that entails.
2. To note progress on the Data Audit carried out to establish the personal data that the Council holds, the legal basis for holding it and whether consent is necessary and how the data will be protected.
3. To consider updating the Council's Data Processing and Protection policy.
4. To review the Council's privacy notices.
5. To consider a procedure for data breaches.
6. To consider to appoint the clerk as Data Controller
7. To consider to appoint a Data Protection Officer.
8. To consider quotation from HCI for works relating to the General Data Protection Regulation

18047 To consider the following items and correspondence received and decide action where necessary.

1. To consider correspondence regarding events marking the 50th Anniversary of Skelton Village Trust.
2. To note correspondence from the chair of the Friends of Skelton School and to consider contributing towards the village fun day.
3. To note report and correspondence from Park Lane Playgrounds and to decide on any necessary action.
4. To consider correspondence from YLCA regarding vacancies for two parish representatives on the City of York Joint Standards Committee.

18048 Minor Matters delegated to the Clerk and items for the next agenda.

18049 To confirm the date of the next meeting of the Council as Thursday 24th May 2018
(preceded by the Annual Meeting).

Karin de Vries

Karin de Vries
Clerk and RFO Skelton Parish Council