

Minutes of the Meeting of Skelton Parish Council held on Thursday 22nd March 2018 at Skelton Village Hall which commenced at 7.30 p.m.

Actions

Present:

Councillors: Cllr Hayton (chair), Cllr C Linfoot (vice-chair), Lumley,,L Mansell and Stead
 Public: 6
 Clerk: K de Vries

18025 Apologies for absence

Councillors: Cllrs Boulton and A Mansell
 Ward Councillors: Cllrs Steward and Gillies

18026. Declarations of interest

None

18027. Previous Minutes

It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 22nd February 2018 as a true record.

18028. Open Forum

1. Village Matters and parishioners' questions.
 - a. A resident suggested using the old village signs on other entries to the village at Stripe Lane and Moorlands Road. They could be fixed to an existing masonry structure at Stripe Lane and an old Millstone on Moorlands Road.
 - b. A resident mentioned the effect of tree roots on the proposed replacement path for the pasture. She observed how the path had lost its informal character over time. Councillors discussed the matter and concluded that the tarmac path had made it more accessible for wheelchairs and pushchairs.
 - c. Another query was raised with regard to the provision of dog waste bags. Councillors mentioned that a dog waste bag dispenser would be installed as a trial. It was reported that in a few other villages the provision of bags reduced the dog waste.
2. Report from Ward Councillors
None
3. Police Report
The police report for February was noted.
4. The Litter Picker's Report
The litter picker mentioned that site clearance had started on the Del Monte site and that a mature tree had been felled. He reiterated that the playground is very wet and that as a result there had been limited use of the playground and very little litter.

18029. To consider candidates for co-option and decide on any necessary action

An interested resident attended.

18030. To receive and decide necessary action on the following matters

- 1 Path through the Orchard & Pasture.
Because of the sensitive nature of quotation information it was RESOLVED to move the item to the end of the meeting.
- 2 To consider the increase in cemetery fees from 1 April 2018.
It was discussed that the fees had not been increased for the last 4 years. It was RESOLVED to increase the fees in agreement with the clerk's recommendations for a variation of increases from 3.5 to 33 %. Two additional changes agreed, were the fee

Clerk

for interment of ashes of £120 and interment of persons older than 12 of £360.

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| 3 | To consider the requirements of the General Data Protection Regulation 2018.
The toolkit issued by YLCA had been distributed. Some of the requirements were discussed such as the requirement for an independent Data Protection Officer. | Councillors |
| 4 | To consider quotation from HCI for works relating to the General Data Protection Regulations.

It was noted that the clerk is to seek advice from YLCA. | Clerk |
| 5 | To note the works to the village signs and to consider a future use for the old signs. Councillors commented that the pointing and stone works were of a high standard. A resident had offered to refurbish the signs. Once this is completed, the Council will request a quotation to have the signs installed at other entry points to the village. | |
| 6 | Compilation of newsletter
Details with regard to contributions were discussed. | Councillors |
| 7 | To consider the provision of a defibrillator.
Councillors RESOLVED to provide a defibrillator in the village. Permission needs to be secured for its siting and for the power supply to the box. It was decided to let Mr Sutherland know about the decision. | |

18031 Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors
None.

18032 Planning

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| 1. | New Applications
a. 18/00143/FUL 11 Moorland Road. Two storey rear extension and a pitched roof over garage. No objections. | Clerk |
| 2. | Planning applications decided by City of York Council
a. 18/00071/FUL 30 Burtree Avenue. Part conversion of garage into living accommodation, pitched roof over existing flat roof to side and rear and extension to front canopy projection to extend across front elevation (retrospective). Approved. | |
| 3. | Other matters related to planning
a. Residential Development on the former Del Monte site.
Site clearance had started.
b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton.
The chair mentioned his discussion with the chair of Poppleton Parish Council.
c. Neighbourhood Plan (standing item).
d. To consider the Local Plan Publication Draft (February 2018).
The chair had written and submitted a representation. | |

18033 Financial Matters

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| 1. | It was RESOLVED to approve the bank reconciliation and report on the Council's financial position at 27 th February 2018. | |
| 2. | Council noted the following receipts: | |
| a. | Burial fees | £290 |
| b. | Interment fee | £ 90 |
| 3. | It was RESOLVED to approve the following payments: - | |

a. Yorkshire Water	£ 6.11
b. YLCA membership	£420
c. Litter Picker's salary for February and March	£162.10
d. Clerk's salary for February and March	£977.56
e. Income tax	£ 40.40
f. Screwfix safety boots including VAT £0.00	£ 42.99
g. Clerk's expenses	£ 86.52
h. Memorials removal of soil	£ 60
i. SLCC AGM and Training Course	£ 25

4. There were no additional items circulated at the meeting.
It was agreed for the chair to attend the YLCA GDPR course.

5. To resolve to instruct an internal auditor.
It was RESOLVED to authorise the clerk to instruct an internal auditor.

18034 New Items and correspondence for consideration or decision

- 1 To consider letter received from parishioner regarding location of bench. Clerk
The chair had written to the parishioner. A discussion took place of the restraints on siting. It was agreed to not vary the location.

- 2 To consider provision of dog waste bag dispenser. Clerk
It was RESOLVED to purchase a dispenser and dog waste bags and to carry out a trial. It was discussed that it will be sited at the end of the path, near the dog waste bin. Clerk to order a bin and deliver to Councillor Stead.

18035. Minor Matters delegated to the Clerk and items for the next agenda.

Deferred item **18030.** After members of the public left quotations were discussed for works to the path through the orchard and pasture. Councillors were concerned about the longevity of any replacement path because of tree roots and deferred a final decision to arrange a site visit to look at the proposal to divert the path to avoid tree roots.

18036. It was confirmed that the next meeting of the Council will be on Thursday 26th April 2018 starting at 19:30 (preceded by the Annual Parish Assembly at 19:00).

The meeting closed at 9:20pm.