

Minutes of the Meeting of Skelton Parish Council held on Thursday 26th
April 2018 at Skelton Village Hall which commenced at 7.30 p.m.

		Actions
	Present: Councillors: Cllr Hayton (chair), Cllr C Linfoot (vice-chair), Cllr J Linfoot, Lumley Public: 6 Clerk: K de Vries	
18037	Apologies for absence Councillors: Cllrs Boulton, A Mansell and L Mansell Ward Councillors: Cllrs Steward and Gillies	
18038	Declarations of interest None	
18039	Previous minutes It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 22 nd March 2018 as a true record.	
18040	Open Forum 1 Village Matters and parishioners' questions. A resident reported that the grass had been cut at the cemetery but that there was still water logging. A bin liner had been left near the cemetery. The resident concluded that the work by the litter picker had meant that far less dumping now took place. 2 Report from Ward Councillors None 3 Police Report The police report for March was noted. 4 The Litter Picker's Report The litter picker said that he welcomed the return of Sleightholm Landscapes' grass cutting services.. He reported a large amount of litter the playground and also empty tins of sweet corn near the pond.	
18041	Candidate for co-option Mrs Gossow was co-opted as Councillor. She signed the Declaration of Acceptance of Office and was invited to take part in the meeting.	
18042	To receive and decide necessary action on the following matters 1 Path through the Orchard & Pasture. It was RESOLVED to accept the quotation from Bridbuild for a path slightly diverted from its current course and with a resin finish for £14787.22 ex VAT. Clerk to liaise regarding start date. 2 Compilation of newsletter Councillor Boulton would be asked whether further contributions are needed. 3 Further progress on the provision of a defibrillator. It was reported that the show owner was happy for the defibrillator to be fixed to the local shop and he is aware of the need for power. The clerk was asked to investigate pricing and funding.	Clerk Councillors Clerk
18043	Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors A query had been received from Sleightholm Landscapes regarding difficulties cutting the	

	grass around graves because of ornaments impeding access. To be investigated on site.		Clerk
18044	Planning		
	1 New Applications		
	a. 18/00597/FUL Rosedale Church Lane. Single Storey Rear Extension. No objections.		Clerk
	b. 18/00729/FUL 11 The Vale. Single Storey Front Extension. No objections.		
	2 Planning applications decided by City of York Council		
	a. 18/00272/TCA Crookhill Cottage. The Village. Crown reduce willow by 60 % in a Conservation Area. No Tree Preservation Order Made.		
	b. 18/00143/FUL 11 Moorland Road. Two storey rear extension and a pitched roof over garage. Withdrawn.		
	3 Other matters related to planning		
	a. Residential Development on the former Del Monte site. It was noted that no response had been received from Mr Slater at the City of York. It was resolved to send him a reminder, copying in ward councillors, also mentioning the effect of the higher number of houses on traffic.		Clerk
	b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton. None.		
	c. Neighbourhood Plan (standing item). None.		
	d. Local Plan (standing item). None.		
18045	Financial Matters		
	1 It was RESOLVED to approve the bank reconciliation and report on the Council's financial position at 29 th March 2018.		
	2 Council noted the following receipts:		
	a. Headstone	£140	
	b. Bank interest	£ 22.71	
	3 It was RESOLVED to approve the following payments: -		
	a. Brid Build. Installation of village signs (101886) incl VAT £108.18	£649.08	
	b. Park Lane Playgrounds. Inspection (101887) incl VAT £7	£ 42	
	c. YLCA training course (101888)	£ 45	
	d. City of York. Commercial Waste (101889)	£ 33.54	
	e. Salaries (101890 and 101891)	£575.65	
	f. Income tax (DD)	£ 39.40	
	g. Clerk's expenses and office costs (101891) including VAT £0.00	£ 54.10	
	g. City of York non-domestic rate first instalment (DD) Cheque 101885 was cancelled. Councillors commented that the village signs had been completed to a high standard.	£51.84	
	4 It was RESOLVED to approve the following additional item circulated at the meeting:		
	a. Brid Build Cemetery works outstanding 10 % (101892) incl VAT £100.68	£604.10	
	5 The salary review from 1 April 2018 was deferred.		
	6 Action on an additional mandate for internet banking was deferred.		
	7 A report from ICARAP was received and noted.		
	8 Correspondence from PKF Littlejohn was received with regard to the Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2018. The clerk to prepare the AGAR for next meeting.		Clerk
	9 It was RESOLVED to instruct Mrs Harrison as the internal auditor.		Clerk

18046	The requirements of the General Data Protection Regulation 2018 (GDPR) were discussed and the actions required before 25 May were noted.	
1	It was noted that Skelton Parish Council is the Data Controller and the responsibilities that entails.	Clerk and councillors
2	The chair reported on the training on GDPR and the need to appoint a DPO. The disposal of unnecessary files was discussed as well as the need to keep any written documents secure. Councillors agreed that the Regulation places a very large burden on small councils.	
18047	Correspondence	
1	Correspondence was received regarding events marking the 50 th Anniversary of Skelton Village Trust. The chair of Skelton Village Trust explained that the Trust had decided to hold the event on the same day as the village fete. The village hall would be used for a display of children's artwork, historic displays. Village organisations had been invited to be part of the event. The Council deferred a decision whether it would like a stall to the next meeting.	
2	Correspondence was received from the chair of the Friends of Skelton School to invite councillors to a planning event for the village fair. Cllrs C Linford and Stead declared an interest as Governors to the school. They had attended a planning meeting for the event. The event would include live music from 14:00-21:00. It was RESOLVED to contribute £500 towards the event. The clerk will ask the maintenance contractor to cut the grass shorter than usual in the week before 14 th July.	Clerk
3	Correspondence was received from Park Lane Playgrounds. Councillors commented that it was unsatisfactory to have the company carry out the inspection as well as the repairs. The clerk and litter picker already carry out a weekly visual inspections of the play equipment. The clerk was asked to arrange to bring the ROSPA inspection forward to the beginning of the summer holiday. It was RESOLVED to terminate the inspection contract with Park Lane Playgrounds. It was RESOLVED to seek further quotations for the maintenance works. For the particular problem with the nest a pest control specialist will be asked to deter birds from the bar above the nest.	Clerk
4	Correspondence from YLCA regarding vacancies for two parish representatives on the City of York Joint Standards Committee was noted.	
18048	Minor Matters delegated to the Clerk and items for the next agenda. Cllr Stead suggested adding the installation of a concrete tennis table to the agenda.	Clerk
18049	It was confirmed that the next meeting of the Council will be on 24 th May 2018 (preceded by the Annual Meeting) at 19:30.	
	The meeting closed at 20:47	