

Minutes of the Meeting of Skelton Parish Council held on Thursday 28<sup>th</sup>  
June 2018 at Skelton Village Hall at 7.30 p.m.

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Present:

Councillors: Cllr Hayton (chair), Cllr C. Linfoot, Gossow, J Linfoot, Lumley, L and S Mansell, Stead

Ward Councillor: Cllr Steward

Public: 2

Clerk: K de Vries

Actions

- 18076 The Chairman, Councillor Hayton, signed the Acceptance of Office.
- 18077 Apologies for absence  
Apologies were received and accepted for Ward Councillor Gillies
- 18078 Declarations of interests  
None
- 18079 Previous minutes  
It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 24<sup>th</sup> May 2018 as a true record.
- 18080 Open Forum
- 1 Village Matters and parishioners' questions.  
A resident requested that the hedge between the Orchard and The Village be cut. The resident also mentioned that a crab apple on Orchard Field is horizontal and could do with removal and possibly replacement with a golden birch. The clerk was tasked with requesting the hedge cutting as well as the tree removal before the village fair on 14<sup>th</sup> of July.
  - 2 Police Report  
Two Anti-Social Behaviour incidents were reported.
  - 3 Report from Ward Councillors  
Ward Councillor Steward reported that he had spoken to Michael Slater regarding the Del Monte site. After pre-application advice in March, the developer had made no further contact. The Highways department was separately involved with the application. After discussion, Councillors felt that it was best to meet with Highway Officers or the Planning Department early rather than later in the process.  
With regard to the purchase of a defibrillator, Councillor Steward mentioned that the ward could offer a grant. He also reported that two Inspectors had been appointed for the examination of the York Local Plan and that approval of the plan was expected early next year. Councillor Steward also mentioned that green bins across the city were not collected because of a shortage and illness of drivers. With regard to the development plans for the Ambulance site, he reported that during a meeting both Ward Councillors had expressed that they would not support a Housing Need Study because they do not support development of green belt land.
  - 4 The Litter Picker's Report  
The verge along the A19 inland between St Giles and Fairfield Drive has a lot of dog bags left in a small clump of trees with shrubs. The Litter Picker requested support from Councillor Steward on reporting the overgrown area to City of York Council. It was agreed that the Litter Picker would send photos to Councillor Steward. The Litter Picker also reported that the bolt of the gate onto the football field needs repairing and that he would

Clerk

	take care of this. A resident of Grange Close dumps cuttings on the grass verge. It was agreed to take photographs as evidence to report it as fly tipping.	
18081	To receive and decide necessary action on the following matters	
1	Compilation of newsletter. The Chair reported that former Councillor Boulton had put the newsletter together. He had written a number of articles and requested for councillors to proofread it. After this the newsletter would be printed in time for the 14 <sup>th</sup> of July.	Clerk
2	The old village signs had now been refurbished. It was RESOLVED to install the signs on the bases on Stripe Lane and Moorland Road and to purchase two Skelton signs for £165.20. The clerk will seek a quotation for installation. A location for the 13c church signs was discussed but a decision was delayed.	Clerk
4	The provision of a defibrillator. It was decided to apply for grants from the Lions and the Ward Council.	Clerk
18082	Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors The new dog bag dispenser was to be positioned near the new seat.	Cllr Stead
18083	Planning	
1	New Applications None	Clerk
2	Planning applications decided by City of York Council a.18/00964/TCA Rigbys St Giles Road. Reduce two limbs on an Atlantic Cedar tree in Conservation Area. No TPO made. b.18/00729/FUL 11 The Vale. Single Storey Front Extension. Approved. c.18/00867/FUL 17 Grange Close. Two storey side extension, single storey side and front extension, formation of new driveway and new entrance to Grange Close, rendering of existing house and replacement windows (revised scheme). Refused.	
3	Other matters related to planning a. Residential Development on the former Del Monte site. See item 18080.3 b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton. Councillors RESOLVED not to support the Housing Need Survey for Skelton and not to accompany it with a letter because the Council does not support building in green belt. c. Neighbourhood Plan (standing item). None. d. Local Plan (standing item). See item 18080.3	Clerk
18084	Financial Matters	
1	It was RESOLVED to approve the bank reconciliation and report on the Council's financial position at 30 <sup>th</sup> May 2018.	
2	Council noted the following receipts:	
	a. Interest	£ 21.07
3	It was RESOLVED to approve the following payments: -	
	a. Salaries June (101897 and 101898)	£ 531.77
	b. Income tax June (DD)	£ 101.80
	c. Clerk's expenses and office costs (101898)	£ 54.50
	d. Sleightholm invoice 53 (29/5/18) (101899) incl VAT £202.95	£1217.70
	e. Grant Tremendous York for Whitby Woodland (101900) minute ref 17.020.7, 22 June 2017)	£ 500
	f. City of York non-domestic rate (DD)	£ 53
	g. Yorkshire Water (DD)	£ 8.42

	h. ICO Data Protection Fee (DD)	£ 35	
4	Additional items		
	Homebase invoice for paint, reimbursement litter picker (101897)	£ 10.99	
	Wickes invoice for spirit and brush cleaner, reimbursement litter picker (101897)	£ 7.80	
18085	To consider the requirements of the General Data Protection Regulation 2018 in conjunction with the advice from YLCA and SLCC and decide on any necessary action.		
1	It was RESOLVED to approve the Data Breach Reporting Form and to nominate the Clerk as the person responsible for dealing with data breaches.		Clerk
2	It was RESOLVED to purchase a laptop for the clerk's office for up to £500 excluding anti-virus software etc.		Clerk
18086	Correspondence		
1	The Council decided to have a stall in the Village Hall for the 50 <sup>th</sup> Anniversary of Skelton Village Trust. A rota for councillors was decided.		
2	Correspondence had been received from the City of York Council regarding the Skelton Community Emergency plan. The Chair offered to update the contact details in order for the Emergency Plan to be updated.		Councillor Hayton
3	Correspondence had been received from Treemendous York regarding progress of the newly planted Whitby Woodland. Councillors discussed the project. It was felt that it was best to delay improving public access until the saplings are more established.		
4	Correspondence had been received from a resident at Ratcliffe Court about the grass verge not having been cut. The clerk had asked Sleightholm to cut the verge and this had now been carried out.		
5	Councillor Gossow had attended the York Branch Annual Meeting of the YLCA on 7 June and reported that the presentation by Yorkshire Air ambulance had been very useful. Also, further information regarding the GDPR was given.		
6	Correspondence had been received from YLCA regarding a survey for the adoption of CIL by Local Authorities. The Council decided not to respond as it has no Neighbourhood Plan.		
7	The purchase and installation of a concrete tennis table was discussed and Councillor Stead was tasked with finding costings for the purchase and installation of the tennis table.		
8	Correspondence was received from a resident on Burtree Avenue, drawing the Council's attention to the fact that the walkway to the rear of their house had been locked and that they needed access for maintenance. A discussion ensued about this path. The clerk was asked to contact the York Right of Way officers to clarify whether it is a right of way and what action can be taken.		Clerk
18087	Minor Matters delegated to the Clerk and items for the next agenda.		
	The Clerk had contacted Sleightholm Landscaping regarding the cemetery levels but they were unable to carry out works during the grass cutting season. It was decided to delay any works until after the grass cutting season.		
	The Council had received a complaint about an estate agent's sign in the verge along the A19. Another estate agent sign was also present in the verge. Councillors generally agreed that there should be no signs in the verge along the Highway. The clerk was asked to contact both estate agents to raise this matter.		Clerk
	The lack of availability of a generally accessible notice board to be added to the agenda of the next meeting.		
18088	It was confirmed that the next meeting of the Council will be on 26 <sup>th</sup> July 2018 at 19:30. The meeting closed at 21:20		