

Minutes of the Meeting of Skelton Parish Council held on Thursday 25th
October 2018 at Skelton Village Hall at 7.30 p.m.

		Actions
	<p>Present: Councillors: Cllr Hayton (chair), Cllr C. Linfoot, Gossow, J Linfoot, Lumley, L Mansell, Stead Public: 26 Clerk: K de Vries</p>	
18120	<p>Apologies for absence Apologies were received and accepted for Councillor A Mansell and Ward Councillors</p>	
18121	<p>Declarations of interests None</p>	
18122	<p>Previous minutes It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 27th September 2018 as a true record.</p>	
18123	<p>Open Forum</p> <ol style="list-style-type: none"> 1 Village Matters and parishioners' questions. A resident spoke to ask that a headstone design for their late baby will be allowed. They presented a petition. Another resident reiterated the request for a bus service between the village and Clifton Moor. A councillor responded that Councillor Steward is following this up. Another resident brought to the Council's attention that a lighting column in the playground is still obscured by a tree canopy and that they would like to see the noticeboard to be located near the shop. Moreover, they suggested that a wreath for the WW1 commemoration be laid. They also mentioned that although an overgrown area at the Cemetery had now been cut, it was already growing again. 2 Police Report No incidents this month. 3 Report from Ward Councillors Ward Councillor Steward is helping to resolve the fact that a large area of Open Space on the former Del Monte site is not included within the planning application. A discussion with regard to S106 and various options for the road changes also took place. 4 The Litter Picker's Report The litter picker reported that the overgrown area in the verge along the A19 inland between St Giles and Fairfield Drive, had still not been tackled by the City of York. He proposed removing this during his litter picking time next week and he asked councillors to give a hand. 	<p>Clerk</p> <p>Litter picker Councillors</p>
18124	<p>To consider candidates for co-option A potential candidate was at the meeting and another had given their apologies.</p>	
18125	<p>To receive and decide necessary action on the following matters</p> <ol style="list-style-type: none"> 1 Works on the path through the Orchard and Pasture. The street lights had now all been installed and the resin works on the path had been started. Councillors were pleased with the lighting and the part of the path now finished. 2 To receive quotations for a new notice board. No quotations had been requested yet. It was decided to situate the notice board near the shop. The chair, Councillor Hayton, will request permission from the shop owner. 3 To note progress on defibrillator 	<p>Chair</p>

	The defibrillator will be installed on 26 October and will be operational shortly after. John Sutherland had given a brief introduction on the use of a defibrillator in advance of the meeting. He kindly offered training for residents. The chair, Councillor Hayton will liaise with Mr Sutherland to agree some dates and to advertise these within the shop and through the Skelton History group. The clerk to advertise the dates on the notice boards.	Cllr Hayton Clerk
4	To receive update on obstructions and fly tipping on the path to the rear of Gregory Close. It had become clear that the path is on private land. The clerk had received a response from the Council that she will forward to the resident. The resident may be able to register the path on the Definitive map by making an application to the City of York.	Clerk
5	It was RESOLVED to purchase a wreath for a maximum of £100 and to place the wreath within the cemetery.	Councillors Clerk
6	To receive correspondence from Yorkshire and the Humber Regional Training Partnership (YH RTP) regarding a mentoring package for CiLCA. It was RESOLVED for the chair and the clerk to sign the Learning Agreement and to pay £200 to YH RTP to provide training support.	
18126	Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors Councillor Gossow reported she had been to the YLCA meeting (York Branch) on 4 October. It had included a presentation by Police Inspector Lee Pointon. The police had created a calendar of events that they attend and Inspector Pointon had requested to be kept up to date regarding further events.	
18127	Planning 1 New Applications a. 18/01432/FUL. Skelton Croft. Revised design of side and rear extensions and extensions to existing detached work shop, removal of detached garage to the front and new vehicle entrance to the front boundary, extension to existing vehicle entrance on side. No objections. b. 18/02314/OHL. Hall Moor Farm. Works to high and low voltage overhead network to upgrade existing electricity supply. No objections. c. 18/02234/FUL. St Giles Church. Erection of detached building to house WC. No objections. d. 18/02330/FUL The Studio. Conservatory to rear. No objections. 2 Planning applications decided by City of York Council a. 18/02023/TCA. 6A The Village. Fell 5 no. Conifer trees in a Conservation Area. Approved. b. 18/00867/FUL. 17 Grange Close. Two storey side extension, single storey side and front extension, formation of new driveway and new entrance to Grange Close, rendering of existing house and replacement windows (revised scheme). Appeal lodged. Ref APP/C2741/D/18/3209821. 3 Other matters related to planning a. 18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site. b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton. None. c. Neighbourhood Plan (standing item). None. d. Local Plan (standing item). e. Councillors requested an update on enforcement action with regard to a bungalow at Grange Close. Clerk to contact Councillor Steward.	Clerk
18128	Financial Matters 1 It was RESOLVED to approve the bank reconciliation and report on the Council's financial position at 30 th September 2018. 2 Council noted the following receipts: a. Precept 2 nd instalment	£ 8750

	b. Headstone	£ 145	
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3	It was RESOLVED to approve the following payments: -		
	a. Salaries, office costs and expenses Sept [BACS] including VAT £2.91	£ 900.27	
	b. PKF Littlejohn LLP [BACS] incl VAT £40	£ 240	
	c. Cardiac Science Powerheart G5 kit AED [BACS] incl VAT £277	£1662	
	d. City of York Commercial Waste [BACS]	£ 33.54	
	e. Currys PC World Business laptop and 3 year on site support [BACS] incl VAT £ 124.80	£624.80	
4	It was RESOLVED to approve the additional item circulated at the meeting:-		
	a. YH RTP fee for training support for CiLCA	£200	
18129	It was RESOLVED to adopt revised Standing Orders (in line with revised NALC model).		
18130	To receive a report from the ICARAP meeting		
	a	It was RESOLVED to approve the amended Financial Regulations.	
	b	It was RESOLVED to approve internet banking using Faster Payments, BACS, CHAPS and direct debits.	
	C	It was RESOLVED to approve a procedure for safe use of internet banking. As part of the procedure the clerk will produce a BACS list to be approved at the meeting and to be signed by two councillors in line with the Financial Regulations paragraph 6.1 and 6.9. The clerk will then instruct the bank to set up the payment and a councillor will authorise the payment.	
	d	It was RESOLVED to produce a list of due payments which arise on a regular basis in time for the November meeting and to note that two councillors sign the list on each occasion when payment is authorised.	
	e	Councillors noted correspondence received from PKF Littlejohn regarding a qualification regarding a payment of £40.40 to HMRC for March 2018 income tax accounted for in 2017/18 that should be allocated to 2018/19.	
	f	The draft budget 2019/20 was deferred to the next meeting. The clerk was asked to include a review of the 2019/20 fees for burial fees.	
18131	To consider the following items and correspondence received and decide action		
	1	The chair reported on the Parish Council meeting organised by MP Julian Sturdy on Thursday 18 October 2018. The MP was going to raise Del Monte during his appointment with Michael Slater of the City of York.	
	2	A consultation by City of York on changes to the Statement of Licensing Policy was noted.	
	3	Correspondence was received from a resident regarding the WW1 commemorations. The correspondence had already been dealt with.	
18132	Minor Matters delegated to the Clerk and items for the next agenda.		
		It was queried whether any progress had been made on the play area. A new sign needs ordering to remind residents to keep their dog on a lead. Councillor C Linfoot offered to install it. The walled beds near the shop are overgrown. The chair offered to deal with this.	
18133	It was confirmed that the next meeting of the Council will be on 22 nd November 2018 at 19:30.		
	The meeting closed at 21:30		

Clerk

Clerk

Clerk
Cllr Hayton