

Minutes of the Meeting of Skelton Parish Council held on Thursday 22nd
November 2018 at Skelton Village Hall at 7.30 p.m.

Present:

Councillors: Cllr Hayton (chair), Cllr C. Linfoot, Gossow, J Linfoot, Lumley, Stead

Ward Councillor: Cllr Steward

Public: 8

Clerk: K de Vries

Actions

- 18134 Apologies for absence
None
- 18135 Declarations of interests
None
- 18136 Previous minutes
It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 25th October 2018 as a true record.
- 18137 Open Forum
- 1 Village Matters and parishioners' questions.
A resident spoke to express their disappointment at the behaviour of a parishioner at the last meeting. They also raised concerns about pumpkins that had been left strewn around the grounds. Another resident said that a pumpkin had blown against their late spouse's headstone. Councillor Lumley said he was disturbed by the behaviour of the parishioner but that a majority of councillors had voted to allow a contentious headstone design. The resident also pointed out that a lighting column in the playground is still obscured by a tree canopy. The clerk had already chased this. Moreover, they said that they thanked the Council for laying a wreath at the cemetery for the WW1 commemoration.
 - 2 Police Report
A PCSO attended and said that there had not been any incidents in the past two months. They said that elsewhere in the York area various thefts had taken place from unlocked houses and sheds. They asked those present to phone if scrap vans were spotted and if anyone behaved suspiciously in neighbours' gardens. They would make further information about scams available.
 - 3 Report from Ward Councillors
Ward Councillor Steward mentioned that he had no success regarding his enquiries to divert a bus line to Clifton Moor to Skelton village. He reiterated that dial-a-ride is available on one afternoon a week. With regard to the Local Plan, City of York had responded to queries by the two Inspectors regarding the housing numbers. With regard to the Del Monte site, new plans are expected to be submitted to respond to significant planning officer's concerns. Councillor Steward also raised the options for the ward to finance a portable speed sign to be rotated around the ward. Moreover, he thanked the litter picker for removing an overgrown copse. A letter of apology had been sent by Mr Ferris for the lack of action on this matter by York.
 - 4 The Litter Picker's Report
The litter picker reported that on 31st October two volunteers had helped him cut the copse in the verge along the A19 between St Giles and Fairfield Drive. He thanked the volunteers and councillor Stead for removing the cuttings with a trailer. He mentioned that in 2019 the carrier for the zip wire needs assembling and lubricating.

Clerk

18138	The resignation of Councillors A and L Mansell was noted. The chair expressed his regret at the resignations and thanked both for their valuable contributions to the Council.	
18139	To consider candidates for co-option Mr Simon Lawn was co-opted. He signed a Declaration of Acceptance of Office and joined the Council for the rest of the meeting.	
18140	To receive and decide necessary action on the following matters	
1	Works on the path through the Orchard and Pasture. The works on the path were now completed and only some landscaping work is still outstanding. The contractor will return in Spring to finish off the landscaping. Councillors commented how well lit the path is.	
2	To consider a specification for a new noticeboard A local company had offered to provide the noticeboard free of charge. Councillors C and J Linfoot will measure the existing noticeboard and return with measurements and suggestions for the design.	Councillors C and J Linfoot
3	To note installation of the defibrillator The defibrillator is now installed and functional. Councillor Hayton expressed thanks to Mr Sutherland for having provided two training sessions. It was pointed out that a bin impedes access to the defibrillator cabinet. Councillor Hayton will request for the bin to be moved.	Cllr Hayton
4	To receive quotations for playground repairs One quotation had been received but was exceptionally high. Councillor Stead offered to cut a ring from a composite material. It was suggested to contact a specialist welder for the repair of the gates.	Councillor Stead
5	Dog sign for the playground It was RESOLVED to accept a quotation for a dog sign from Signarama.	Clerk
6	Cemetery Regulations The final wording of the amended cemetery regulations was deferred to the Cemetery Advisory Panel.	
7	The installation of village signs A quotation for the installation of the village signs was still awaited.	Clerk
18141	Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors A consultation had been received regarding a 40mph zone through Skelton village. It was RESOLVED to ask for the 40mph zone to be extended to the roundabout in order to make the exit from Riverside Farm safer.	Clerk
18142	Planning	
1	New Applications	
a.	18/01913/LBC. Pyramid House. 4 Church View. Internal and external works including creation of internal staircase, single storey rear extension and replacement roof light to rear. No objections.	
b.	18/01914/FUL. Pyramid House. 4 Church View. Single Storey rear extension and replacement roof light to rear. No objections.	
c.	18/2583/FUL. Former Del Monte Site Shipton Road. Change of use of vacant scrub land to public open space with landscaping in association with the proposed residential development on the former Del Monte site. No objections.	
d.	18/01142/FUL 33 Sycamore Close. Erection of detached garage. No objections.	
2	Planning applications decided by City of York Council	Clerk

- a. 18/01774/TCA Skelton Croft. Various tree works including the felling of 10 no. trees in a Conservation Area. No tree preservation order made.
- b. 18/01432/FUL. Skelton Croft. Revised design of side and rear extensions and extensions to existing detached work shop, removal of detached garage to the front and new vehicle entrance to the front boundary, extension to existing vehicle entrance on side. Approved.
- c. 18/02160/FUL. 11 Moorlands Road. Single storey rear extension to existing detached garage. Approved.

3 Other matters related to planning

- a. 18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site.
- b. Residential development of ambulance land at Fairfields, Shipton Lane, Skelton. None.
- c. b. 18/00867/FUL. 17 Grange Close. Two storey side extension, single storey side and front extension, formation of new driveway and new entrance to Grange Close, rendering of existing house and replacement windows (revised scheme). Appeal allowed.
- d. Neighbourhood Plan (standing item). None.
- e. Local Plan.

18143 Financial Matters

- 1 It was RESOLVED to approve the bank reconciliation and report on the Council's financial position at 30th October 2018.
- 2 Council noted the following receipts:

a. Headstone	£ 145
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- 3 It was RESOLVED to approve the following payments: -

a. Salaries, office costs and expenses Oct [BACS] Including VAT £0.83	£ 860.35
b. Barnitts wheels for litter picking trolley [BACS] Incl VAT £ 5.66	£ 33.98
c. British Legion Wreath [BACS]	£ 52.25
d. Bitdefender total security [BACS] Incl VAT £3.54	£ 21.22
e. Ryman Limited. Laid paper [BACS] Incl VAT £3.00	£ 17.98
f. Sleightholm Invoice 125 [BACS] Incl VAT £306	£ 1836
g. Sleightholm invoice 132 Incl VAT £20.50	£ 123
h. City of York Street Lighting [BACS] Incl VAT £755.57	£ 4533.43
i. HCI Webhosting, maintenance and backup of website [BACS] Incl VAT £ 48.40	£ 290.36
j. CPRE Membership 2019 [BACS]	£ 36
k. Yorkshire Water Water charges	£ 9.98
l. Bridbuild limited. Invoice 18/011 for meadow path [BACS] Incl VAT £1903.54	£ 11421.26*

*It was RESOLVED to keep £1000 as retention until the landscaping works are completed.

 - m. Bridbuild limited. Invoice 18/010 Path to bench and bench installation [BACS]£ 767.40
Incl VAT £127.90
 - n. Bridbuild limited. Invoice 2018004 Trench and ducting for street lights. [BACS] £2378.80
Incl VAT £396.47

- 4 It was RESOLVED to approve the following additional items distributed at the meeting:-
- | | | |
|-----------------------|--------|---------|
| a. Skip hire for pond | [BACS] | £ 150 |
| b. JRB Dog bags | [BACS] | £ 35.10 |
| Incl VAT | | £5.85 |
- 5 It was RESOLVED to approve a list of due payments which arise on a regular basis. Two councillors signed the list of salary payments for December.
- 6 The AGAR Final Auditor Report and Certificate was received and noted.

- 18144 Budget 2019/20
- a. The amendments to the Cemetery Fees from 1 April 2019 were deferred to the Cemetery Advisory Panel.
 - b. The budget 2019/20 was deferred to the January meeting.
- 18145 To consider the following items and correspondence received and decide action
- 1 Correspondence had been received from Friends of Skelton Primary School to request permission to use the Pasture for a fair. Councillors discussed the request. Concerns were raised regarding possible damage to the newly laid path and landscaping as well as vehicles using the village green contrary to village green regulations. The clerk was asked to invite the chair of the Friends to the next meeting and to provide more information regarding the event.
 - 2 Correspondence had been received from Sleightholm Landscaping offering to continue the contract for the original price plus the rate of inflation. Councillors asked for the clerk to ensure that the pond and hedges on Orchard View and The Village as well as the playground are added to the contract as it was originally. Councillors noted that Sleightholm will not be able to carry out levelling of the graves until the Spring and were agreeable to postponing the levelling until that time.
 - 3 A consultation by City of York on changes to the Statement of Licensing Policy was noted.
 - 4 Correspondence was received from the Easingwold District Lions with information about an event regarding defibrillators on 29 November. The clerk had advertised the event on notice boards.
- 18146 Minor Matters delegated to the Clerk and items for the next agenda.
The Village Hall committee had asked for the February meeting to be moved because of maintenance work to the hall. It was RESOLVED to hold the February meeting on 7 March 2019.
- 18147 It was confirmed that the next meeting of the Council will be on Thursday 25th January 2019 at 19:30.

The meeting closed at 21:45