

Minutes of the Meeting of Skelton Parish Council held on Thursday 24<sup>th</sup> January 2019 at  
Skelton Village Hall at 19.30

Present:

Councillors: Cllr Hayton (chair), Cllr C Linfoot (vice-chair) Cllrs Lawn, J Linfoot, Lumley, Stead  
Ward Councillor: Cllr Steward

Public: 8

Clerk: K de Vries

Actions

- 19001 Apologies for absence  
Councillor Gossow
- 19002 Declarations of interests  
None
- 19003 Previous minutes  
It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 22<sup>th</sup> November 2018 as a true record.
- 19004 Open Forum
- 1 Village Matters and parishioners' questions.  
A representative of the Skelton Village Trust spoke regarding the Del Monte reserved matters planning application. A resident had been in touch by email to reiterate their concern about the lack of a direct bus between the village and Clifton Moor.
  - 2 Police Report  
Two incidents had been reported for November and none in December.
  - 3 Report from Ward Councillors  
Ward Councillor Steward mentioned a number of burglaries in Copmanthorpe and Poppleton. He reported that the Local Plan inquiry is likely to commence in March. He reiterated that he had no success regarding his enquiries to divert a bus line to Clifton Moor to Skelton village. He said that dial-a-ride is available on one afternoon a week.
  - 4 The Litter Picker's Report  
No report had been received except for matters related to the playground that are reported as a separate item.
- 19005 To consider candidates for co-option  
Mrs Julie Watson introduced herself and it was RESOLVED unanimously to co-opt her. She signed a Declaration of Acceptance of Office and joined the Council for the rest of the meeting.
- 19006 To receive and decide necessary action on the following matters
- 1 Request from Friends of Skelton Primary School for permission to use the Pasture  
The chair of the Friends of Skelton Primary School attended the meeting to request permission to hold a fair on the pasture on 6 July. Concerns were raised that heavy use of the pasture so close after the Spring grass seeding of the areas around the newly constructed path, will not give enough time for the grass to be established. Moreover, no vehicles are meant to use the area as it is designated as a village green. Councillors agreed that the village fair held last summer was a huge success. A back-up plan to use the school grounds instead was suggested and it was agreed to defer a decision regarding the location of the fair to the June meeting. The chair of the Friends thanked the Council for last year's contribution to the event.

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| 2     | To consider a specification for a new noticeboard<br>An update was received from Councillors C and J Linfoot. It was envisaged that the notice board would have Skelton Parish Council carved into it.   | Councillors<br>C and J<br>Linfoot |
| 3     | To receive quotations for playground repairs<br>Four quotations for the playground repairs were considered. Some discussion took place on the removal of the tunnel/hill. It was RESOLVED to retain the hill/tunnel and accept the quotation from Parklane Services for £3780 incl VAT. The Council also noted that an investigation of the zipwire carriage was not included and would be carried out at the same time.   | Clerk                             |
| 4     | The installation of village signs<br>It was RESOLVED to accept a quotation for the installation of the village signs for £180 including VAT.   | Clerk                             |
| 19007 | Receive and decide on necessary action resulting from verbal reports from the Clerk or Councillors<br>None   |                                   |
| 19008 | <p>Planning</p> <p>1 New Applications</p> <p>a. 18/02763/FUL. Woodstock Weddings and Events Woodstock Lodge Corban Lane. Single storey extension to wedding venue. No objections.</p> <p>b. 19/00026/ADV Tom Cobleighs Riverside Farm Shipton Road York. Display of 4no. non-illuminated hoarding signs. No objections.</p> <p>2 Planning applications decided by City of York Council</p> <p>a. 18/02011/FUL. 1 Skelton Spring Cottages Shipton Road. Single storey side and rear extension. Approved.</p> <p>b. 18/02622/FUL. The Coach House Church Lane. Conversion of existing dwelling into 2no. dwellings with associated parking, cycle and refuse store, and landscaping. Application withdrawn.</p> <p>c. 18/02330/FUL. The Studio St Giles Road. Conservatory to rear. Approved.</p> <p>d. 18/1458/FUL. 1 Church View The Green. Two storey and single storey rear extension and canopy extension to front. Refused.</p> <p>e. 18/02823/TCA. The Rectory Church Lane. Crown lift and reduce plum tree in a Conservation area. No tree preservation made.</p> <p>3 Other matters related to planning</p> <p>a.18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site.</p> <p>1. Revised plans. It was RESOLVED to object to the road layout as well as the additional harm caused by the fact that 77 houses are proposed, a higher number than the 60 approved at the outline stage.</p> <p>2. S278 Del Monte Highway works. Request from CoYC to move a bus shelter on A19 South of Fairfields Drive. A decision was deferred to the February meeting.</p> <p>3. S278 Reduction of 40mph speed limit Shipton Road.<br/>The City of York Highways Department had responded that the 40mph zone could not extend to the roundabout.</p> <p>4. Correspondence from Barratt Homes regarding street names for the Del Monte site. A discussion of possible suggestions took place. The Village Trust was asked to pass them on to Barratt Homes.</p> | Clerk                             |

- 19009 A report from the Cemetery Advisory Panel included the following matters for decision:
1. It was RESOLVED to approve the amended Cemetery Regulations as recommended by the Cemetery Advisory Panel
  2. It was RESOLVED to accept the increase of Cemetery fees from 1 April 2019 as recommended by the Cemetery Advisory Panel
  3. A quotation for mole removal was received. It was decided to not carry out the mole removal for the time being.
- 19010 Financial Matters
- 1 The bank reconciliation and report on the Council's budget year to date figures at 31<sup>st</sup> December 2018 were noted.
  - 2 Council noted the following receipts:
 

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| a. City of York Double taxation | £4612.70 |
| b. City of York Ward grant      | £ 750    |
  - 3 It was RESOLVED to approve the following payments: -
 

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| a. Salaries Dec [BACS]   | £ 607.77 |
| b. Bridbuild invoice 18/011 half of outstanding retention 2.5 % [BACS] | £500     |
| d. Mark Sherry Installation of defibrillator [BACS]                    | £176.94  |
| e. SLCC Membership [BACS]  | £122     |
| f. Salaries, office costs and expenses January [BACS]                  | £ 670.87 |
| Incl VAT £1.66   |          |
| g. HCI website [BACS]  | £ 111.60 |
| Incl VAT £18.60  |          |
| h. City of York Commercial Waste charge [BACS]                         | £ 33.54  |
| i. Signarama Sign for playground [BACS]                                | £ 144    |
| Incl VAT £24   |          |
  - 4 No additional items circulated at the meeting
  - 5 It was RESOLVED to approve the draft budget and to set the precept at £18,000
  - 6 The revised bank mandate was received, approved and signed.
  - 7 No list of due payments was received.
  - 8 Correspondence from CoYC confirmed that the Double Taxation for 2018/19 is £4612.70
  - 9 The NALC Legal Briefing with regard to Section 137 limit of £8.12 for the financial year 2019/20 was noted.
  - 10 A NALC briefing with regard to the 2019-2020 National salary award was noted.
- 19011 To consider the following items and correspondence received and decide action:
- 1 Correspondence had been received from Strensall and Towthorpe Parish Council regarding a Parish Liaison Group. The Council decided not to take up a place.
  - 2 Correspondence from the Pension Regulator regarding pension re-enrolment was noted.
  - 3 The Council agreed the following meeting dates for 2019/20:
 

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| 7 <sup>th</sup> March 2019     | 28 <sup>th</sup> March 2019     | 25 <sup>th</sup> April 2019    |
| 23 <sup>rd</sup> May 2019      | 27 <sup>th</sup> June 2019      | 25 <sup>th</sup> July 2019     |
| 22 <sup>nd</sup> August 2019   | 26 <sup>th</sup> September 2019 | 24 <sup>th</sup> October 2019  |
| 28 <sup>th</sup> November 2019 | 23 <sup>rd</sup> January 2020   | 27 <sup>th</sup> February 2020 |
| 26 <sup>th</sup> March 2020    | 23 <sup>rd</sup> April 2020     | 21 <sup>st</sup> May 2020      |
- All meetings are held at the Village Hall in Skelton starting at 19:30 except for the Annual Parish Assembly in April that starts at 19:00.
- 19012 Minor Matters delegated to the Clerk and items for the next agenda.  
The clerk will investigate cover for the cemetery duties during the clerk's annual leave.
- 19013 The next meeting of the Parish Council will be held on Thursday 7<sup>th</sup> March 2019 at 19:30.  
The meeting closed at 21:05

