

Minutes of the Meeting of Skelton Parish Council held on Thursday 7th March 2019 at
Skelton Village Hall at 19.30

	<p>Present: Councillors: Cllr Hayton (chair), Cllr C Linfoot (vice-chair) Cllrs Gossow, Lawn, Lumley, Stead, Watson Ward Councillor: Cllr Steward Public: 9 Clerk: K de Vries</p>	Actions
19014	<p>Apologies for absence Councillor J Linfoot</p>	
19015	<p>Declarations of interests None</p>	
19016	<p>Previous minutes It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 24th January 2019 as a true record.</p>	
19017	<p>Open Forum</p> <ol style="list-style-type: none"> 1 Village Matters and parishioners' questions. A resident asked whether there was any news on the possibility of a bus to Clifton Moor and pointed out how expensive taxis are. The resident asked whether a petition would be helpful. Councillor Steward explained that he had looked into options for diversion but that it was all about evidence of bus usage. Moreover, Clifton Moor consists of a large geographical area that is difficult to reach by a single bus line. 2 Police Report Two incidents had been reported for January and two for February. 3 Report from Ward Councillors None. 4 The Litter Picker's Report The Litter Picker noted that the marketing suite for Del Monte had been installed on the footgolf access. It was also observed that an information event was held at Fairfield Manor. The Litter Picker mentioned the possibility for a disclaimer on the Playground. 	Clerk
19018	<p>To consider candidates for co-option None</p>	
19019	<p>To receive and decide necessary action on the following matters</p> <ol style="list-style-type: none"> 1 The playground repairs and installation of dog signs had now been carried out. A query was raised regarding the works to the goal. The litter picker will check during his next inspection. 2 To consider quotation for quarterly inspections of playground. It was resolved to defer this item in order to seek further advice. 3 To note progress on the installation of village signs. No response had been received from Signarama. 4 To consider correspondence regarding dog fouling on playing field. 	Clerk

	A councillor had investigated and had not found anything but noted that the grass was very long. It was observed that the no dog sign had been removed.	
5	To consider offer of two trees for Orchard Field from Skelton Village Trust. Skelton Village Trust had offered to plant a golden beech and a fruit tree. It was RESOLVED to accept the generous offer by the Village Trust but to ask them to plant the trees well away from the newly aligned path. Councillors expressed gratitude for the kind offer. Councillors also mentioned the trees offered by the tree surgeon and asked the clerk to liaise with him to have these two planted on the corner of the green and on the grass field on Sycamore Close.	Clerk
6	To note correspondence regarding tree causing damage to Skelton Parish Council's fence at the Old Rectory. Councillors supported the removal of the tree and expressed thanks for the notification.	Clerk
7	To note fallen tree on Sycamore Close and to consider replacement. Councillors agreed to ask the tree surgeon Tony Castle to plant a replacement tree.	Clerk
8	To consider the duration of the landscaping contract with Sleightholm Landscapes. The Council agreed to a three year extension until 2021/22.	
19020	To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action to include:	
1	It was noted that Christmas wreaths and decorations had been removed from the graves by the clerk but left near the entrance and on a bench for a few weeks in order to allow them to be retrieved. After this the items will be disposed of.	Clerk
2	To note progress on levelling works. Representatives of the Cemetery Advisory Panel agreed to meet the landscape contractor to discuss details.	Clerk
3	To consider cover for the clerk for cemetery duties during annual leave The clerk was asked to set out a list of duties and to schedule a meeting to explain these.	Clerk
19021	Planning	
1	New Applications	
	a. 19/00250/TCA Ivy Cottage. The Village. Fell Cherry Tree in a Conservation Area. No objections.	
	b. 19/00281/FUL Skelton Croft. The Village. Two storey side and single storey side and rear extensions with dormer to front, including an increase in width to the existing vehicle entrance and extension to the existing detached outbuilding (amended scheme to 18/01432/FUL). No objections.	
	c. 19/00107/FUL 1 Church View, The Green. Replacement windows to front elevation with pitched roof canopy over bay windows. No objections.	Clerk
2	Planning applications decided by City of York Council	
	a. 18/01913/LBC. Pyramid House. 4 Church View. Internal and external works including creation of internal staircase, single storey rear extension and replacement roof light to rear. Approved.	
	b. 18/01914/FUL. Pyramid House. 4 Church View. Single Storey rear extension and replacement roof light to rear. Approved.	
	c. 19/00026/ADV Tom Cobleighs Riverside Farm Shipton Road. Display of 4no. non-illuminated hoarding signs. Refused.	

- 3 Other matters related to planning
- a.18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site.
- 1..18/01558/REMM. The application was approved at the planning Committee meeting of 21 February. The chair, Councillor Hayton, a representative for the Skelton Village Trust, a resident and Ward Councillor Steward had spoken. Multiple Members of the planning committee agreed that a traffic light should be added to the scheme but officers advised that this could not be supported as the road layout was not a reserved matter. Moreover, the highway officer insisted that a traffic light would be against highways guidance because there were not enough people crossing. At the parish council meeting, the potential to petition for a signalised crossing at a later stage was discussed. Moreover, it was RESOLVED to write to the MP regarding the process. Councillors observed that they were promised a consultation on the road layout and that this had not happened. This reflects badly on the City Council. Councillor Steward was asked to look into the need for permission for the location for the marketing suite.
- 2..18/02583/FUL. Change of use of land to public open space with landscaping. The application was approved at the Planning Committee meeting of 21 February. Councillor Steward had requested the addition of a traffic light to this full application and Members of the Planning Committee were sympathetic to this idea. However, the addition of a traffic light had not been approved possibly because of a mix-up over the voting procedure.
- 3..The chair gave a report of the meeting regarding Highway Works held on 14 February with City of York officers and the chair of Skelton Parish Council, two representatives of Skelton Village Trust and Councillor Steward.
- 4..To consider adoption of communal open spaces.
Councillors RESOLVED that they were in favour of the parish council maintaining the open spaces on the new development subject to an acceptable agreement being reached with Barratt Homes. This would help the integration of the new residents within the village.
- 5..To consider a Residents Liaison Group.
It was RESOLVED to express to Barratt Homes that the parish council wishes to have members on a Residents Liaison Group.
- 6..S278 Del Monte Highway works.
It was decided to request for a plan of the location of the new bus shelter as well as to ask when the old bus shelter is to be removed and the new bus shelter to be installed.
- 7..Correspondence from resident regarding acoustic fencing.
A resident pointed out that the road will be 15 feet closer to a number of houses and that this will cause extra noise pollution although the reduction of the speed limit would help mitigate the extra noise. The City of York Council had responded that they will actively monitor the situation. The resident observed that in the Committee report the noise pollution for the proposed housing on the former Del Monte site had been considered and fencing had been added but that the same had not been conditioned for existing housing. It was agreed to add this matter to the correspondence with the MP.

19022

Financial Matters

- 1 The bank reconciliation and report on the Council's budget year to date figures at 28th February 2019 were noted.
- 2 Council noted the following receipts:
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| a. VAT refund March 2017-December 2018 | £ 9181.75 |
| b. City of York Ward grant for path works | £ 4000 |

- 3 It was RESOLVED to confirm the following payments: -
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| a. Park Lane playground repairs (Invoice 2167) [BACS] | £ 3780 |
| Incl VAT £630 | |
| b. Park Lane zipwire repairs (Invoice 2168) [BACS] | £ 319.20 |
| Incl VAT £53.20 | |
| c. Salaries, office costs and expenses February [BACS] | £ 806.19 |
| Incl VAT £8.77 | |
| d. NALC, Local Councils explained [BACS] | £ 19.99 |

It was RESOLVED to approve the following payments: -

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| a. SLCC Training day [BACS] | £ 25 |
| b. Grant for Skelton Village Hall 2017/18 and 2018/19 [BACS] | £1000 |
| c. Grant to Parish newsletter 2017/18 and 2018/19 [101908] | £160 |
| d. HMRC Income tax January 2019 [DD] | £ 9.34 |
| e. HMRC Income tax February [DD] | £ 43.20 |

- 4 It was RESOLVED to approve the following additional items circulated at the meeting:-
 Tony Castle tree works (Invoice 155) [BACS] £565
- 5 Further information required for the revised bank mandate was received.
- 6 The NALC Legal Briefing with regard to VAT was noted.

19023

To consider the following items and correspondence received and decide action:

- 1 Correspondence from CoYC regarding York Outer Ring Road Improvements consisting of the widening of two roundabouts was noted.
- 2 Correspondence had been received from CoYC regarding the local council elections on 2 May 2019. The clerk will distribute the nomination packs to councillors.
- 3 Correspondence regarding the nomination of a SPC representative on the Village Hall Committee.
 It was decided to defer until after the May elections.
- 4 Correspondence had been received from a community group regarding the possibility of grants to local community events. The clerk was asked to write that unfortunately there is no money in the budget.

19024

Minor Matters delegated to the Clerk and items for the next agenda.
 None

19025

The next meeting of the Parish Council will be held on Thursday 28th March 2019 at 19:30.
 The meeting closed at 21:15