

Skelton Parish Council

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Notice is given that a Meeting of Skelton Parish Council will be held on Thursday 25th April 2019 at Skelton Village Hall starting at 19:30

Agenda

19040 To receive apologies for absence and to approve reasons for absence

19041 To receive any declarations of interests and any requests for dispensation

19042 To confirm and sign the minutes of the meeting of the Council held on 28th March 2019 as a true and correct record

19043 Open Forum to include: (Please note this will be limited to 30 minutes)

1. Village matters and parishioners' questions
2. To receive Police Report
3. To receive a report from the Ward Councillors
4. Litter Picker's report

19044 To receive information and decide necessary action on village and playground matters to include:

1. To receive an update on road works on A19 Shipton Road
2. To consider the legal requirements for adequate signage at the playground
3. To consider playground inspection report regarding the goal.

19045 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action.

19046 Planning

1. To consider a response to the following planning applications

a. 19/00611/FULM Mollie Coates Garden Centre Skelton Nurseries Shipton Road. Erection of 16 dwellings, formation of new access, laying out of open space and associated works following demolition of existing buildings.

b. 19/00509/FUL The Coach House Church Lane. Conversion of existing dwelling into 2 no. dwellings with associated parking and landscaping (resubmission).

2. To note details of planning applications decided by City of York Council and decide upon any necessary action

a. 19/00281/FUL Skelton Croft. The Village. Two storey side and single storey rear extensions with dormer to front, including an increase in width to the existing vehicle entrance and extension to the existing detached outbuilding (amended scheme to 18/01432/FUL). Approved.

b. 18/02234/FUL St Giles Church The Green. Erection of detached building to house WC and alterations to side boundary wall and railings to enable disabled access. Withdrawn.

c. 19/00107/FUL 1 Church View. Replacement windows to front elevation with pitched roof canopy over bay windows. Approved.

3. To consider other matters related to planning and decide upon any necessary action to include:

a. Former Del Monte Site, Skelton Park Trading Estate.

1. 18/01558/REMM. Erection of 77 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Approved.

2. Conditions applications:

a. AOD/18/00257 Conditions 6, 7, 8, 10, 13, 14, 15 and 22 of 14/01478/OUTM.

b. AOD/19/00047 Conditions 5 and 9 of 14/01478/OUTM

3. 18/02583/FUL. Change of use of land to public open space with landscaping. Approved 5 April 2019.
4. To note correspondence regarding adoption of communal open spaces.
5. S278 Del Monte Highway works. Bus shelter south of Fairfields Drive. To consider correspondence received regarding type and location of replacement bus shelter.

19047 Financial Matters

1. To approve the bank reconciliation as at 31 March 2019 and to consider the end of year budget versus accounting figures.
2. To note the following receipts:-
None
3. To approve the following payments:-

a. Salaries, office costs and expenses April	£ tbc
b. HMRC Income tax April	£ tbc
c. City of York non-domestic rate dd	£57.40
d. City of York invoice waste charges [BACS]	£33.54
4. Additional items circulated at the meeting
5. To consider for existing signatories Cllr Hayton and Cllr Lumley to remain authorised to sign cheques and authorise BACS payments after 8 May until such time that the bank confirms that new councillors have been added to the bank mandate and are authorised for online banking.
6. To resolve to update the bank mandate.
7. To note the report from ICARAP from its meeting of 11 April 2019 and to decide on any necessary action, including:
 - a. To approve the audit plan for 2019/20.
 - b. To note the amendments to the asset register and to approve the register per 31 March 2019.
 - c. To note Section 2. Accounting Statements 2018/19.
 - d. To note that PKF Littlejohn has selected Skelton Parish Council for intermediate review for the 2018/19 reporting year.
 - e. To note that ICARAP has identified, assessed and recorded the risks associated with actions and decisions the Council has taken or considered during the year 2018/19 and to consider the financial and reputational consequences of these risks.
 - f. To ensure that appropriate measures are in place to mitigate and manage the risks identified under 5.b.

19048 To consider correspondence received and decide action where necessary to include:

1. To note correspondence from the Deputy Returning Officer, Andrew Flecknor, that the parish election is uncontested with seven seats filled as well as two ordinary vacancies and to receive a copy of the Statement as to Persons Nominated and Result of Uncontested Election.
2. To receive a brief note from clerk on Parish Election training on 24th March 2019.

19049 Minor Matters delegated to the Clerk and items for the next agenda.

19050 To note that the Annual Meeting is to be held at Skelton Village Hall on Monday 20 May 2019 at 19:30 and to confirm the date of the next meeting of the Council as Monday 20th April 2019 following the Annual Meeting.

Karin de Vries

Karin de Vries
Clerk and RFO Skelton Parish Council