

Minutes of the Meeting of Skelton Parish Council held on Thursday 28th March 2019 at
Skelton Village Hall at 19.30

| | | Actions |
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| | <p>Present: Councillors: Cllr Hayton (chair), Cllrs Gossow, Lawn, J Linfoot, Lumley, Stead, Watson Ward Councillor: Cllr Steward Public: 10 Clerk: K de Vries</p> | |
| 19026 | <p>Apologies for absence Councillor C Linfoot</p> | |
| 19027 | <p>Declarations of interests None</p> | |
| 19028 | <p>Previous minutes It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 7th March 2019 as a true record.</p> | |
| 19029 | <p>Open Forum</p> <ol style="list-style-type: none"> 1 Village Matters and parishioners' questions. A resident voiced their concern to a single storey extension at 1 Chestnut Row on grounds of overdevelopment, loss of amenity and privacy, inaccurate plans and access problems. Another parishioner mentioned that they had observed someone with their arms full of daffodils on the pasture. A third parishioner requested whether the promised briefing of local residents on the new road layout of Shipton Road had been arranged. The chair promised to write to the Highway officers, Tony Clarke and Richard Bogg. With regard to the bus to Clifton Moor, a resident suggested using bus line 20 and using the P&R. 2 Police Report A police officer attended the meeting. 3 Report from Ward Councillors Councillor Steward said he'd spoken to Mr Slater regarding an information event for residents about the A19 roadworks but that he'd failed to respond. He emphasised the importance of the Residents Liaison group for the former Del Monte site. Any progress on the Local Plan will now be postponed until June because of the elections. 4 The Litter Picker's Report The Litter Picker noted that the zipwire was very stiff. He also observed that the grass verges are very badly eroded. He suggested that the seeding works on the pasture should be carried out soon. | <p>Cllr Hayton</p> <p>Clerk</p> |
| 19030 | <p>To consider candidates for co-option None</p> | |
| 19031 | <p>To receive and decide necessary action on the following matters</p> <ol style="list-style-type: none"> 1 To consider the legal requirements for adequate signage. The clerk was asked to investigate signage for the playground. | Clerk |
| 19032 | <p>To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action to include:</p> <ol style="list-style-type: none"> 1 To consider provision of cover during clerk's annual leave for burial clerk duties. | |

The previous clerk had agreed to provide cover. The Council RESOLVED to trial this arrangement.

Clerk

19033

Planning

1 New Applications

a. 19/00384/FUL 1 Chestnut Row. Single storey rear extension. It was RESOLVED to object on grounds of overdevelopment, the cumulative effect with previous extensions, detrimental impact on the residential amenity of neighbouring properties, the fact that vehicular access would be restricted, causing dangerous manoeuvres onto the road and the impact on the Conservation Area. Councillor Steward was asked to call in this application.

b. 19/00538/FUL Bankside. St Giles Road. Two storey extension to front, side and rear, dormer roof extensions to front and rear roof slopes and alterations to existing window openings. No objections.

2 Planning applications decided by City of York Council

a.19/00250/TCA Ivy Cottage. The Village. Fell Cherry Tree in a Conservation Area. Consent to carry out the tree works.

3 Other matters related to planning

a. 18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site.

1. 18/01558/REMM. The discharge of conditions applications were discussed as well the importance of the Construction and Management Plan.

2. 18/02583/FUL. Change of use of land to public open space with landscaping.

3. To note correspondence regarding adoption of communal open spaces.

After receiving an initial disappointing response from Barratt Homes, it was felt that the future residents of the Former Del Monte site should not be burdened with the precept as well as a maintenance charge. It was decided to write again to request a face to face meeting.

4. To receive an update regarding location of marketing suite.

None.

5. S278 Del Monte Highway works. A19 Shipton Road Bus shelter south of Fairfields Drive.

It was decided to ask what options exist for the replacement bus shelter. Councillors were in favour of a larger bus shelter. The clerk was also asked to request a plan showing where the bus shelter on the other side of the road is planned.

Clerk

19034

Financial Matters

1 The bank reconciliation and report on the Council's budget year to date figures at 28th February 2019 had already been received at the previous meeting.

2 Council noted the following receipts:

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| a. Burial reservations | £ 720 |
| b..The Lions grant for defibrillator | £ 600 |
| c..Interest 3 Dec -3 March | £ 9.39 |

3 It was RESOLVED to confirm the following payments: -

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| a. HMRC March 2019 [DD] | £ 62.60 |
| b. Sleightholm Landscapes invoice 153 [BACS] Incl VAT £6.- | £ 36 |
| c. Yorkshire Water [DD] | £ 6.80 |

4 It was RESOLVED to approve the following payments: -

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| a. Salaries, office costs and expenses March [BACS] | £ 706.81 |
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5 It was RESOLVED to approve the following additional items circulated at the meeting:-

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| | YLCA subscription for 2019/20 [BACS] | £425 |
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- 6 Further information was required from councillors to revise the bank mandate.
 - 7 The ICARAP meeting was arranged for 11 April 2019.
 - 8 To consider the appointment of an internal auditor
It was RESOLVED to appoint Mrs Harrison as internal auditor
- 19035 To consider the following items and correspondence received and decide action:
- 1 To note requirements for the local council elections on 2 May 2019
The clerk had distributed the nomination packs prior to the meeting and the packs were returned at the meeting.
 - 2 The NALC legal briefing (LO1-19) updated guidance on purdah was received.
 - 3 The White Rose update March 2019 was received.
 - 4 The annual meeting will be held on Monday 20 May 2019.
- 19036 Minor Matters delegated to the Clerk and items for the next agenda.
None
- 19037 It was RESOLVED to consider exclusion of the press and public from the discussion of any aspect of item 19038 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 19038 To consider staff matters and decide action where necessary to include:
- 1 To note new NJC scales taking effect from 1 April 2019 and to review salaries from April 2019
It was RESOLVED that from 1 April 2019 the clerk's salary scale will be new SCP 7 and the litter picker's salary scale will be new SCP 1.
 - 2 To note options for pension provision for staff
It was RESOLVED to request a quote from LGPS for pension provision for staff
- 19039 It was noted that the Annual Parish Assembly will be held at Skelton Village Hall on 25th April 2019 at 19:00. The next meeting of the Parish Council will be held on Thursday 25th April 2019 at 19:30.
The meeting closed at 21:30