

Minutes of the Meeting of Skelton Parish Council held on Thursday 25th April 2019 at
Skelton Village Hall at 19.30

Present:

Councillors: Cllr Hayton (chair), Cllrs C Linfoot (vice-chair), Gossow, Lawn, J Linfoot, Lumley, Stead, Watson

Ward Councillor: Cllr Steward

Public: 15

Clerk: K de Vries

Actions

- 19040 Apologies for absence
None
- 19041 Declarations of interests
None
- 19042 Previous minutes
It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 28th March 2019 as a true record.
- 19043 Open Forum
- 1 Village Matters and parishioners' questions.
Cllr Lumley raised that in previous meetings questions were raised regarding getting to the hospital by public transport. He said that it was mentioned on tv that a bus was going to be run from Skelton village to the hospital. Further discussion took place on options to get to the hospital by public transport. The clerk was asked to add an item to next month's agenda.
 - 2 Police Report
None.
 - 3 Report from Ward Councillors
Councillor Steward mentioned that the planning application at Chestnut Row had been called in and will most likely be determined by planning committee in June. He also reiterated the concerns about the lack of a permanent signalised pedestrian crossing for the road works scheme for the A19 Shipton Road.
 - 4 The Litter Picker's Report
The Litter picker had given his apologies for this meeting.
- 19044 To receive and decide necessary action on the following matters
- 1 To receive an update on roadworks on A19 Shipton Road.
Councillor Steward was thanked for arranging that David Mercer and one of his colleagues of the Highway Department of the City of York were present at a meeting preceding the Annual Parish Assembly. This meeting, providing information regarding the roadworks on the A19 Shipton Road, was attended by many parishioners.
 - 2 To consider the legal requirements for adequate signage at the playground.
The clerk had investigated and found that there is no legal requirement for signage but it was generally considered good practice to provide signage. She offered to investigate appropriate signage.
 - 3 To consider playground inspection report regarding the goal
The Council suggested that the repairs to the goal had not lasted a reasonable time and that the contractor who carried out remedial works in January should be asked to carry out the

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repairs. Since the agenda had been published Councillor C Linfoot had reported a missing bolt to the swing nest. The clerk had cordoned off the swing nest and was asked to ensure that the repairs are carried out.

19045 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action
Several minor maintenance matters were raised. The clerk offered to arrange the appointment for levelling part of the cemetery grounds.

Clerk

19046 Planning
1 New Applications
a. a. 19/00611/FULM Mollie Coates Garden Centre Skelton Nurseries Shipton Road. Erection of 16 dwellings, formation of new access, laying out of open space and associated works following demolition of existing buildings. Several matters were discussed. Councillor Steward expected that the application would most likely be determined at committee in July and that there was some time to respond. Consideration of the application was deferred to the May meeting.

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b. 19/00509/FUL The Coach House Church Lane. Conversion of existing dwelling into 2no. dwellings with associated parking and landscaping (resubmission). The chair allowed the applicant to speak. They raised that the wall to the rear of the Coach House would not now be completely removed and that the pedestrian gate off the back lane would be widened to a vehicular gate. They also mentioned that only one neighbour had objected to the new scheme. After discussion, the Council resolved not to object to the scheme.

c. 19/00835/TCA The Old Rectory. The Village. Fell tree in a Conservation Area. No objections.

2 Planning applications decided by City of York Council

a. 19/00281/FUL Skelton Croft. The Village. Two storey side and single storey rear extensions with dormer to front, including an increase in width to the existing vehicle entrance and extension to the existing detached outbuilding (amended scheme to 18/01432/FUL). Approved.

b. 18/02234/FUL St Giles Church The Green. Erection of detached building to house WC and alterations to side boundary wall and railings to enable disabled access. Withdrawn.

c. 19/00107/FUL 1 Church View. Replacement windows to front elevation with pitched roof canopy over bay windows. Approved.

3 Other matters related to planning

a. Former Del Monte Site, Skelton Park Trading Estate

1. 18/01558/REMM - Erection of 78 no. dwellings, areas of open space, access road and associated infrastructure pursuant to outline approval 14/01478/OUTM. Residential Development on the former Del Monte site. Approved 5 April 2019.

2. Conditions applications:

a. AOD/18/00257 Conditions 6, 7, 8, 10, 13, 14, 15 and 22 of 14/01478/OUTM.

b. AOD/19/00047 Conditions 5 and 9 of 14/01478/OUTM

3. 18/02583/FUL. Change of use of land to public open space with landscaping. Approved 5 April 2019

4. To note correspondence regarding adoption of communal open spaces.

After receiving a response from Barratt Homes, it was felt that the future residents of the Former Del Monte site should not be burdened with the precept as well as a maintenance charge. It was decided to write again to request a face to face meeting.

5. S278 Del Monte Highway works. A19 Shipton Road Bus shelter south of Fairfields Drive. It was RESOLVED to request a larger bus shelter that is shielded from the road by having glass on four sides. The clerk was asked to suggest that the blue waiting shelter in the brochure would be appropriate.

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- 19047 Financial Matters
- 1 It was RESOLVED to approve the bank reconciliation and report on the Council's budget year end figures at 31st March 2019.
 - 2 Council noted the following receipts:
None
 - 3 It was RESOLVED to approve the following payments: -

a..Salaries, office costs and expenses April [BACS]	£ 650.81
b..HMRC Income tax April [dd]	£56.40
c. City of York non-domestic rate [dd]	£57.40
d. City of York invoice waste charges [BACS]	£33.54
 - 4 Additional items circulated at the meeting.
None
 - 5 The revised bank mandate was still awaited.
 - 6 To note the report from ICARAP meeting from its meeting of 11 April 2019.
 - a. It was RESOLVED to approve the audit plan for 2019/2020.
 - b. It was RESOLVED to approve the amended asset register.
 - c. Section 2. Accounting Statements 2018/19 was noted.
 - d. It was noted that PKF Littlejohn had selected Skelton Parish Council for intermediate review.
 - e. It was RESOLVED that, after the Council had been provided with the ICARAP review report including the Risk Register, the Audit plan and other relevant documentation, it had identified, assessed and recorded risk associated with its actions and decisions during the year that could have financial or reputational consequences.
 - f. It was RESOLVED that after having identified, assessed and recorded the risks facing Skelton Parish Council, the Council had ensured that appropriate measures are in place to mitigate and manage the risks identified under the AGAR para 5.b.
- 19048 To consider the following items and correspondence received and decide action:
- 1 To note correspondence from the Deputy Returning Officer, Andrew Flecknor, that the parish election is uncontested with seven seats filled as well as two ordinary vacancies. Moreover, the Council had been notified that any ordinary vacancies can be filled.
 - 2 To receive a brief note from clerk on the YLCA provided Parish Election training on 24th March 2019. The clerk had circulated emails containing advice with regard to procedures for after the election.
- 19049 Minor Matters delegated to the Clerk and items for the next agenda.
None
- 19050 It was noted that the Annual Meeting will be held at Skelton Village Hall on Monday 20th May 2019 at 19:30. The next meeting of the Parish Council will be held following on from the Annual meeting.
- The meeting closed at 21:05