

Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU
☎: 07842 889 146 skeltonpc@hotmail.com www.skelton-york.gov.uk

Notice is given that a meeting of Skelton Parish Council will be held on Thursday 27th June 2019 at Skelton Village Hall starting at 19:30

Agenda

19079 Chairman's welcome

19080 To receive apologies and approve reasons for absence

19081 To receive resignation letter from the Chairman.

19082 To receive nominations and elect a new Chairman.

19083 To note the declaration of acceptance of office for Cllr Lawn

19084 To confirm and sign the minutes of the meeting of the Council held on 20th May 2019 as a true and correct record

19085 Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive parishioners' questions
2. To receive a Report from the police
3. To receive a report from the Ward Councillors
4. To receive the Litter Picker's report

19086 To consider written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing ordinary vacancy

19087 To appoint the Council's representative on the Kyle and Upper Ouse Internal Drainage Board

19088 To receive information and decide necessary action on village and playground matters to include:

1. To receive an update on road works on A19 Shipton Road and additional traffic on Moorlands Road
2. To note correspondence regarding maintenance of the pasture
3. To note permission for the summer fair to take place on the pasture on 6 July 2019.

19089 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary Action to include:-

1. To consider quotation for the levelling of the grounds in the cemetery
2. To consider an action plan for the cemetery and correspondence from former councillor Lumley regarding works required in cemetery.

19090 Planning

1.To consider a response to the following planning applications

- a. 19/00538/FUL. Bankside. Revised plans. To confirm the objection to materials used for roof and render.
- b. 19/01205/TCA. Latrigg St Giles Road. Fell 1no. Cotoneaster and 1no. Cherry; prune 3no. Cherry trees in a Conservation Area.
- c. 19/01001/FUL 6 Burtree Avenue. Two storey side/front extension, porch to side and rear, erection of single storey detached garage after demolition of existing garage and car port.

2. To note details of planning applications decided by City of York Council and decide upon any necessary action

- a. 19/00384/FUL 1 Chestnut Row. Single storey rear extension. Approved.

4.To consider other matters related to planning and decide upon any necessary action to include:

- a. City of York Local Plan Proposed Modifications (June 2019) consultation.
- b. Former Del Monte Site, Skelton Park Trading Estate.
 1. Conditions applications for 14/01478/OUTM:
 - a. AOD/18/00257 Conditions 6, 7, 8, 10, 13, 14, 15 and 22 of 14/01478/OUTM. Partial Approval (discharge of condition 6, 7, 13, 14). Partial refusal of details submitted in respect to Conditions (8, 10, 15, 22). (Decision Notice 11 June 2019).
 - b. AOD/19/00047 Conditions 5 and 9 of 14/01478/OUTM. Still to be determined.
 2. To note correspondence regarding adoption of communal open spaces.
 3. S278 Del Monte Highway works. Bus shelter south of Fairfield Drive. To note correspondence.
- c. To consider the draft application to register the Blacksmiths' Arms as an asset of community value.
- d. 18/01458/FUL 1 Church View The Green Two storey and single storey rear extension and canopy extension to front. Appeal against refusal of permission by LPA. APP/C2741/D/19/3224523

19091 Financial Matters and Governance

1. To approve the bank reconciliation as at 29 April 2019 and to consider the budget versus accounting figures.
2. To note the following receipts:-

a. Headstone inscription	£ 60
b. Interest 4 Mar-2 Jun	£ 14.77
3. To confirm the following payments: -

a. Sleightholm Landscapes [BACS]	£1194
Incl VAT £199	
4. To approve the following payments:-

a. Salaries, office costs and expenses June [BACS]	£ tbc
b. Work boots [BACS]	£ 42.99
c. HMRC Income tax June [DD]	£ 57.80
d. City of York non-domestic rate [DD]	£ 56
e. YLCA courses for new councillor [BACS]	£115
f. Came & co invoice for 2019/20 [BACS]	£876.17
g. Information Commissioner's Office [DD]	£ 35
h. ICCM invoice [BACS]	£ 71
5. Additional items circulated at the meeting
6. To note the addition of councillors to the Mandate and the completion of the Mandate change form
7. To consider policy schedule from Came and Co for 2019/20.
8. To note the NALC briefing note LO9-18 The public sector bodies (websites and mobile applications) (No. 2) Accessibility Regulations 2018 and to consider any necessary action.
9. To note receipt of ICO certificate valid until 17 June 2020.
10. To review the Health and Safety Policy.
11. To consider adopting a Lone Workers Policy
12. To review the Equal Opportunity Policy.
13. To review the Disciplinary and Grievance Policy and Procedure.
14. To review the Sickness Absence Policy.
15. To adopt a Complaints Procedure.
16. To review the Policy for recording of council meetings.
17. To update the publication scheme.
18. To consider providing all councillors with the log in details for the YLCA website

19092 To consider correspondence received and decide action where necessary to include:

1. To receive report of the YLCA York Branch meeting on 6 June 2019.
2. To note invitation from YLCA to submit resolutions for debate at the YLCA joint annual meeting on 13 July 2019

19093 To consider exclusion of the press and public from the discussion of item 19094 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

19094 Staff matters

1. To consider quotation from NYPF regarding for actuarial fee staff pension enrolment.
2. To note correspondence from the Pensions Regulator regarding automatic enrolment of members of staff and to consider any necessary action.

19095 To confirm the date of the next meeting of the Council is to be held at Skelton Village Hall on Thursday 25 July 2019 at 19:30.

Karin de Vries

Karin de Vries
Clerk and RFO Skelton Parish Council