

Skelton Parish Council

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20 September 2019

Notice is given that a Meeting of Skelton Parish Council will be held **on Thursday 26th September 2019 at Skelton Village Hall starting at 19:30**. Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. Please find the agenda for the meeting below.



Karin de Vries (Clerk)

Agenda

19106 Chairman's welcome.

19107 To receive apologies for absence and to approve reasons for absence.

19108 To receive any declarations of interests and any requests for dispensation.

19109 To confirm and sign the minutes of the meeting of the Council held on 25th July 2019 as a true and correct record.

19110 Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive parishioners' questions
2. To receive police reports
3. To receive a report from the Ward Councillors
4. To receive the litter picker's report

19111 To receive information and decide necessary action on village and playground matters to include:-

1. To confirm acceptance of quotation for repairs to the football goal in the playground.
2. To note Playsafety ROSPA inspection in September and to consider any necessary action
3. To consider requesting quotations for a tree survey within the village
4. To consider options to deal with concerns raised regarding the sport field.
5. To note correspondence regarding the overhanging hedges along The Vale and St Giles Road.
6. To note remedial works to the village signs on Stripe Lane by a local resident
7. To receive an update on the provision of a public noticeboard

19112 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To consider quotations for removal of woodworm in the new cemetery Lych gate
2. To receive an update regarding rose garden
3. To receive an update regarding the removal of the compound

19113 Planning

1. To consider a response to the following planning applications:-

- a. 19/01373/FUL Gablehurst Church Lane. Single storey rear extension.
- b. 19/01459/LBC Skelton Hall, The Village. Works to roof to replace and repair rotten timbers and guttering, replace all faces of roof with Welsh slate, update leadwork, remove chimney stack and install rooflights

2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-

- a. 19/01001/FUL 6 Burtree Avenue. Two storey side/front extension, porch to side and rear, erection of single storey detached garage after demolition of existing garage and car port. Approved.
- b. 19/01721/TCA 7 Orchard View. Prune Willow and Leylandii tree in a Conservation Area. Approved.
- c. 19/01722/TPO Manor Garth Church Lane. Crown reduce sycamore by 1-2m protected by Tree Preservation Order no. 65/1984. Approved.
- d. 19/01197/FUL. 14 The Vale. Single storey side extension. Approved.
- e. Appletree House. St Giles Road. Crown reduce ash by 30 % and beech by 20 % protected by Tree Preservation Order no. CYC38. Approved.
- f. 19/001145/FUL 4 Orchard View. Two storey rear extension and porch extension to front. Refused.

3. To consider other matters related to planning and decide upon any necessary action to include:-

- a. City of York Local Plan
- b. Former Del Monte Site, Skelton Park Trading Estate.
 - 1. Conditions applications for 14/01478/OUTM:
 - a. AOD/19/00224 Conditions 8, 10, 15, 22 and 23. Revised plans and landscape management plan dated 9 August and 4 September 2019
 - b. AOD/19/00047 Conditions 5 and 9. Approved 16 September 2019.
 - 2. S278 Del Monte Highway works. Bus shelter south of Fairfields Drive.
 - 3. To receive an update on road works on A19 Shipton Road and the A19 traffic islands
 - 4. To note correspondence regarding mud on the A19 caused by construction vehicles
- c. To note the registration of the Blacksmith Arms as an asset of community value on 16 September 2019.
- d. 19/00509/FUL The Coach House Church Lane. Conversion of existing dwelling into 2no. dwellings with associated parking and landscaping. To note request for enforcement action because of unauthorised works

19114 Financial Matters and Governance

- 1. To approve the bank reconciliation as at 30 August 2019 and to consider the budget versus accounting figures.
- 2. To note the following receipts:-
 - a. Interest £ 16.10
- 3. To confirm the following payments:-
 - a. HCI [BACS] £ 91.07
 - b. Yorkshire Water [DD] £ 12.60
 - c. Yorkshire Water [DD] £ 1.80
- 4. To approve the following payments:-
 - a. Salaries, office costs and expenses September £ tbc
 - b. HMRC Income tax September £ tbc

c. Home Working Allowance clerk August and September	£36
d. PKF Littlejohn Limited assurance review	£ 360
Incl VAT £60	
e. YLCA, Attendance of one day conference by councillor	£ 120
f. SLCC NY Branch training day clerk	£ 30
g. Sleightholm Landscapes grass and hedge cutting from 16 July-16 September	£3103.20
Incl VAT £517.20	

5. To receive update on the revised bank mandate
6. To consider double taxation claim to the City of York
7. To approve the updated Financial Regulations
8. To note External Auditor's Report and notice of completion of audit
9. To note receipt of insurance documentation from Came and Co from 11 August 2019

19115 To consider correspondence received and decide action where necessary to include:

1. To consider enrolling clerk on SLCC NY Branch Training Day in Poppleton on 12 October 2019
2. To note correspondence from YLCA regarding consultation on proposed reforms to permitted development rights to support the deployment of 5G and extended mobile coverage.
3. To note correspondence from YLCA regarding NALC - Policy Consultation E-Briefing 09-19 Independent Review into Local Government Audit
4. To note correspondence from Friends of the Earth to ask the parish council to take action on Climate Change.

19116 To note that the next Meeting is to be held at Skelton Village Hall on Thursday 24 October 2019 at 19:30.