

Minutes of the Ordinary Meeting of Skelton Parish Council held on Thursday 25th July 2019 at Skelton Village Hall at 19.30

Present:

Councillors: Cllrs Watt (Chairman), Gossow, Kitson, C Linfoot, Mansell, Stead, Watson

Ward Councillor: Apologies by Ward Councillor Hook

Public: 6

Clerk: K de Vries

- 19096 Apologies for absence
Apologies were received and approved from Councillor Lawn and Councillor J Linfoot.
- 19097 To receive declarations of interest and dispensation requests
Cllr C Linfoot and Mansell declared a personal interest in item 19102.1.a, 14 The Vale.
- 19098 It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 27th June 2019 as a true record.
- 19099 Open Forum
- 1 Village Matters and parishioners' questions.
A resident raised that the gates to the playground are left propped open regularly. Another resident queried whether a response had been received from Barratt Homes regarding the responsibility for the maintenance of open spaces on the Fairfield Croft development. The Chairman responded that Barratt Homes had decided to engage a maintenance company rather than ask the parish council to maintain the open spaces. Regret was expressed that the future residents would be left to pay an annual maintenance charge.
 - 2 Police Report
A vehicle on Burtree Avenue had been scratched and the offender had been caught. The chairman mentioned that the pub had been broken into and an attempt had been made to steal the boiler, leading to significant water damage. A spate of vandalism at occurred in Moorlands nature reserve, including uprooting an ancient rhododendron tree and a children's tree house. The Yorkshire Wildlife Trust would put up some CCTV.
 - 3 Report from Ward Councillors
Councillor Hook was asked about bus services and the difficulty getting to Clifton Moor and the doctor's surgery. She promised to raise the problems at her next public transport meeting. A resident raised that twice a year farm machinery was driven through Foster's Lane, causing damage to grass verges and surrounding vegetation.
 - 4 The Litter Picker's Report
The litter picker mentioned that a willow tree in the grounds of the old rectory was causing damage to the boundary fencing. The clerk was asked to contact the owner. The path next to Brecks Lane is also overgrown and should be maintained by the City of York. Councillor Hook would request the cut back of the vegetation on either side. The litter picker had found drugs paraphernalia in the playground but no sharp objects had been found.
- 19100 To receive and decide necessary action on the following village and playground matters
- 1 To receive an update on roadworks on A19 Shipton Road.
Councillor Mansell mentioned that the A19 was quite muddy because of construction traffic. In addition, the highways plans for 16 houses at the Molly Coates garden centre site does not have a provision of a central reservation. Moreover, the coping stones on the footpath going into York
-

were poorly finished. Councillor Mansell had raised all these matters as a resident. Councillors wanted to await the response to this before the Council would get involved. Moreover, the bus shelter had not been installed yet.

- 2 To receive an update on the summer fair.
Some pallets had been left but Councillor Stead would remove these.
- 3 To receive an update on the provision of a public noticeboard.
A York company had now started manufacturing the noticeboard.
- 4 To note maintenance work to benches.
Skelton Village Trust was thanked for the maintenance they had carried out.
- 5 To consider options to deal with the problem of dog fouling on the playing field.
A resident had written to the council to complain about dog fouling on the village playing field. The possibilities of byelaws or a public space protection order were discussed but multiple incidents would need to be reported for an order to be put in place. The litter picker had not found any dog waste on his rounds. A no dog fouling sign had disappeared. Councillors also discussed that a vehicle had been driven onto the field.

19101 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action

- 1 To receive a report of the cemetery maintenance day held on 13 July 2019.
A large group of councillors had weeded the pathways and carried out general maintenance.
- 2 To seek quotations for treatment against woodworm of the new cemetery lych gate.
The new gate appeared to be infected with woodworm. The clerk was asked to seek some quotes for woodworm treatment.
- 3 To consider removing fencing around compound to allow the area to be added to the cemetery grounds and to obtain quotations for a digger to carry out necessary work within the compound.
During the cemetery maintenance day, the rubbish from the compound had been cleared. Options on removal of the fencing were considered. It was RESOLVED to delegate the exact requirements to the Cemetery Advisory Panel. Councillor Stead said he would organise a digger.
- 4 To consider options for rejuvenating the rose garden.
The rose garden should not have roses in the garden for five years in order for the soil to recover. It was RESOLVED to delegate the decision of an alternative planting scheme to the Cemetery Advisory Panel.

19102 Planning

- 1 New Applications
 - a. 19/01197/FUL 14 The Vale. Single storey side extension. No objections.
- 2 Planning applications decided by City of York Council
 - a. 19/01205/TCA. Latrigg. St Giles Road. Fell 1no. cotoneaster and 1no. cherry; prune 3no. cherry trees in a Conservation Area. Approved.
- 3 Other matters related to planning
 - a. City of York Local Plan. No news to report.
 - b. Neighbourhood Plan.
After some discussion, it was RESOLVED that the neighbourhood plan would be further deferred.
 - c. Former Del Monte Site, Skelton Park Trading Estate
 1. Condition applications for 14/01478/OUTM:
 - a. AOD/19/00224 Conditions 8, 10, 15, 22 and 23.
It was noted that updated plans were validated on 1 July 2019.
 - b. To note complaints relating to the construction works on the Del Monte site.
The Council had been copied in on correspondence but the concerns had now been resolved.
 - c. To note correspondence regarding the drainage outfall for the Del Monte site.

The outfall had not been approved by the Internal Drainage Board. After some discussion it was considered that the management company would become responsible and that nothing more could be done by the parish council.

d. AOD/19/00047 Conditions 5 and 9. Noted.

- d To note correspondence regarding the submission of the application to register the Blacksmith's Arms as an asset of community value.

The Chairman, Councillor Watt, had now submitted the application.

19103 Financial Matters and Governance

- 1 It was RESOLVED to approve the bank reconciliation and the budget versus accounting figures to 28 June 2019.

- 2 Council noted the following receipts:

a. Burial reservations and interment £ 425

- 3 It was RESOLVED to approve the following payments: -

a. Salaries, office costs and expenses July [BACS] £ 665.79

b. Salaries Aug [BACS] £ 608.76

c. HMRC Income tax July [DD] £ 59.40

d. HMRC Income tax Aug [DD] £ 56.60

e. JRB Enterprise Limited. Dog bin bags [BACS] £ 68.22
Inc VAT £11.37

f. Came and Co (updated) insurance for 2019/20 [BACS] £ 902.89

g. Sleightholm Landscapes Invoice 187 Invoice [BACS] £ 1260
Incl VAT £210

h. City of York Commercial Waste Charge [DD] £ 33.54

- 4 To receive information from councillors for revised bank mandate.

Some information was still outstanding

To consider double taxation claim to the City of York.

- 5 It was RESOLVED to delegate the submission of the claim to the clerk and the chairman.

- 6 To consider updated policy schedule from Came and Co.

Councillors took note of the updated policy schedule.

19104 To consider the following items and correspondence received and decide action:

- 1 To note email from YLCA with a response from the City of York regarding Dog Wardens. The response had said that environmental officers attend to problem areas.

19105 It was noted that the next meeting will be held at Skelton Village Hall on Thursday 26th September 2019 at 19:30.

The meeting closed at 20:51

Chairman's signature:

Date of approval: