

Minutes of the Ordinary Meeting of Skelton Parish Council held on Thursday 26th September 2019 at Skelton Village Hall at 19.30

Present:

Councillors: Cllrs Watt (Chairman), Gossow, Kitson, Lawn, C Linfoot, J Linfoot, Stead

Ward Councillor: Apologies by Ward Councillor Hook

Public: 5

Clerk: K de Vries

- 19106 The Chairman welcomed everyone to the meeting
- 19107 Apologies for absence
Apologies were received and approved from Councillors Mansell and Watson. Councillor Stead submitted apologies for arriving late.
- 19108 To receive declarations of interest and dispensation requests
None
- 19109 It was RESOLVED to approve and sign the minutes of the meeting of the Council held on 25th July 2019 as a true record subject to correcting the date in the minutes heading from '27th' to '25th' July 2019.
- 19110 Open Forum
- 1 Village Matters and parishioners' questions.
A resident queried the future plans for the compound area within the cemetery extension. They suggested that parishioners could be asked for ideas in a newsletter. The scruffy state of the traffic islands was discussed. Councillor C Linfoot requested that the City of York be asked to sow wildflowers. The chairman questioned the suitability of wildflowers because of their height and the impact on sight lines and reminded councillors that the islands are a City of York responsibility. A resident queried the resolution at the July meeting not to progress the neighbourhood plan at this time. After some discussion, the chairman concluded that Skelton Parish Council would review proceeding with the neighbourhood plan once the York Local Plan is published.
 - 2 Police Report
Further damage had occurred at the Moorlands nature reserve.
 - 3 Report from Ward Councillors
A written report from Councillor Hook was received. During a walkabout in Skelton she had flagged potholes in Pasture Close as a concern. She also wrote that further ward grant funding was available. A discussion took place of damage to the verges caused by vehicles driving over verges as well as skips on verges. Councillor C Linfoot would raise the issue of skips on verges with the City of York on behalf of the Parish Council.
 - 4 The Litter Picker's Report
The litter picker mentioned that a pile of grass pickings had been left at the top end of Crooking Green and at the entrance to the playing field. Also, he had noticed that a local resident had restored the base for the village sign on Stripe Lane. The chairman responded that a local resident had carried out the works to the sign outside their house.
- 19111 To receive and decide necessary action on the following village and playground matters
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- 1 It was RESOLVED to confirm acceptance of the quotation for repairs to the football goal in the playground for £145 ex VAT. The clerk had given the instruction for the urgent works after consulting councillors and the chairman by email and the work had been carried out.
- 2 To note the Play Safety ROSPA report and to consider any necessary action.
The clerk had circulated the inspection report and a summary with a recommendation to carry out the maintenance works identified in the report. It was RESOLVED to seek quotations in order to carry out the repair works as identified in the clerk's report with the exclusion of a boundary post.
- 3 To consider requesting quotations for a tree survey within the village.
It was RESOLVED to seek a quotation to carry out a routine tree inspection.
- 4 To consider options to deal with concerns raised regarding the sports field
Concerns had been raised about unauthorised vehicular access and use of the field for hawk training. It was RESOLVED to seek quotations to replace or repair the gates and to add a pedestrian access.
- 5 To note correspondence regarding overhanging hedges along The Vale and St Giles Road.
A local resident had contacted the Council as overhanging vegetation makes it impossible for them to use the pavements with his mobility scooter. The clerk was asked to contact the ward councillor in order for a street environmental officer to assess the situation and to remedy this problem.
- 6 To note remedial works to the village signs on Stripe Lane by a local resident
It was noted that the works looked really good. The Council RESOLVED that the chairman should write a letter of thanks. The old signs that had been refurbished by the litter picker should now be attached to the Stripe Lane and Moor Lane signs. The clerk will chase up the production of new Skelton village signs.
- 7 To receive an update on the provision of a public noticeboard
The notice board is being made by a generous local company.

19112 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action

- 1 To consider quotations for the removal of woodworm in the new cemetery Lych gate.
Deferred to the next meeting.
- 2 To receive an update regarding the rose garden.
Councillor C Linfoot and Stead had sown wildflower seeds and enclosed the area with wire mesh to allow the wild flowers to grow.
- 3 To receive an update regarding the removal of the compound.
Councillor Stead would request a quotation for a digger. After the works a decision could be taken regarding the future use of the area. The clerk was asked to contact the landscape contractor to apply weed killer to the path. It was observed that the legs to the bench had been damaged by a strimmer and damage had also occurred to a grave stone.

19113 Planning

- 1 New Applications
 - a. 19/01373/FUL Gablehurst Church Lane. Single storey rear extension. Approved.
 - b. 19/01459/LBC Skelton Hall, The Village. Works to roof to replace and repair rotten timbers and guttering, replace all faces of roof with Welsh slate, update leadwork, remove chimney stack and install rooflights. It was RESOLVED to support the application.
 - 2 Planning applications decided by City of York Council
 - a. 19/01001/FUL 6 Burtree Avenue. Two storey side/front extension, porch to side and rear, erection of single storey detached garage after demolition of existing garage and car port. Approved.
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- b. 19/01721/TCA 7 Orchard View. Prune Willow and Leylandii tree in a Conservation Area. Approved.
 - c. 19/01722/TPO Manor Garth Church Lane. Crown reduce sycamore by 1-2m protected by Tree Preservation Order no. 65/1984. Approved.
 - d. 19/01197/FUL 14 The Vale. Single storey side extension. Approved.
 - e. Appletree House. St Giles Road. Crown reduce ash by 30 % and beech by 20 % protected by Tree Preservation Order no. CYC38. Approved.
 - f. 19/001145/FUL 4 Orchard View. Two storey rear extension and porch extension to front. Refused.
- 3 Other matters related to planning
- a. City of York Local Plan. No news to report.
 - b. Former Del Monte Site, Skelton Park Trading Estate
 - 1. Condition applications for 14/01478/OUTM:
 - a. AOD/19/00224 Conditions 8, 10, 15, 22 and 23. Revised plans and landscape management plan dated 9 August and 4 September 2019. Noted.
 - b. AOD/19/00047 Conditions 5 and 9. Approved 16 September 2019.
 - 2. S278 Del Monte Highway works. Bus shelter south of Fairfields Drive. The bus shelter has been installed.
 - 3. To receive an update on road works on A19 Shipton Road and the A19 traffic islands. Councillor C Linfoot proposed writing to the City of York to suggest that the council would support wildflowers in the traffic islands. The Chairman, Councillor Watt, raised the importance of visibility splays. It was RESOLVED to write to the City of York to request wild flowers to be sown in the traffic islands.
 - 4. The Council noted correspondence regarding mud on the A19 caused by construction vehicles.
 - c. To note the registration of the Blacksmith Arms as an asset of community value on 16 September 2019. The application submitted by the chairman, Councillor Watt, had been successful. The chairman explained that if the owner of the pub would sell, the registration would allow the local community six months to make an offer on the pub before it would go onto the open market. The building works on the pub mainly relate to restoring the exterior finish to brick.
 - d. 19/00509/FUL The Coach House Church Lane. Conversion of existing dwelling into 2no. dwellings with associated parking and landscaping. To note request for enforcement action because of unauthorised works. Two requests for enforcement action had been submitted as the distance between facing windows was far less than 21m.

19114

Financial Matters and Governance

- 1 It was RESOLVED to approve the bank reconciliation and the budget versus accounting figures to 30 August 2019.
 - 2 Council noted the following receipts:

a. Interest	£	16.10
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 - 3 It was RESOLVED to confirm the following payments:-

a. HCI [BACS]	£	91.07
b. Yorkshire Water [DD]	£	12.60
c. Yorkshire Water [DD]	£	1.80
 - 3 It was RESOLVED to approve the following payments: -

a. Salaries, office costs and expenses September [BACS]	£	865.31
b. HMRC Income tax Sept [DD]	£	0
c. Home working allowance clerk August and September [BACS]	£	36
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d.	PKF Littlejohn Limited Assurance review [BACS]	£ 360
	Incl VAT £60	
e.	YLCA, Attendance of one day conference by a councillor [BACS]	£ 120
f.	SLCC NY Branch training day of clerk [BACS]	£ 30
g.	Sleightholm Landscapes grass and hedge cutting invoice 206 [BACS]	£ 3103.20
	Incl VAT £517.20	

- 5 To receive update on the revised bank mandate.
The mandate can now be submitted.
- 6 To consider double taxation claim to the City of York.
It was RESOLVED to submit the revised claim.
- 7 It was RESOLVED to approve the revised Financial Regulations.
- 8 The External Auditor's Report and notice of completion of audit were received.
- 9 The insurance documentation had been received from Came and Co and was circulated.

- 19115 To consider the following items and correspondence received and decide action:
- 1 It was RESOLVED to enrol the clerk on the SLCC NY Branch Training Day in Poppleton on 12 October 2019.
 - 2 The Council noted correspondence from YLCA regarding consultation on proposed reforms to permitted development rights to support the deployment of 5G and extended mobile coverage.
 - 3 The Council noted correspondence from YLCA regarding NALC - Policy Consultation E-Briefing 09-19. Independent Review into Local Government Audit.
 - 4 The Council noted correspondence from Friends of the Earth to ask the parish council to take action on Climate Change. The request led to a discussion to reduce paper waste within the Council and to research the possibility of WiFi in the Village Hall.

- 19116 It was noted that the next meeting will be held at Skelton Village Hall on Thursday 24th October 2019 at 19:30.

The meeting closed at 21:15.

Chairman's signature:

Date of approval:
