

Skelton Parish Council

☎: 07842 889 146

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU

skeltonpc@hotmail.com

www.skelton-york.gov.uk

22 November 2019

Notice is given that a Meeting of Skelton Parish Council will be held **on Thursday 28th November 2019 at Skelton Village Hall starting at 19:30**. Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. Please find the agenda for the meeting below.



Karin de Vries (Clerk)

Agenda

19129 Chairman's welcome.

19130 To receive apologies for absence and to approve reasons for absence.

19131 To receive any declarations of interests and any requests for dispensation.

19132 To confirm and sign the minutes of the meeting of the Council held on 24th October 2019 as a true and correct record.

19133 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

19134 To receive information and decide necessary action on village and playground matters to include:-

1. To consider quotations for maintenance of play equipment
2. To consider quotations for a tree survey within the village
3. To consider options for access to the newly installed pedestrian gate
4. To consider the design of a sign on the newly repaired gate and to consider the purchase of a lock for the vehicular gate.
5. To consider installation of the village signs
6. To consider mitigation against mud on the road by the Green
7. To receive request to crown lift and reduce an oak tree in the playground
8. To consider future maintenance of Skelton pond.

19135 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To schedule a cemetery advisory panel meeting.
2. To consider quotations for the removal of concrete from the compound area

19136 Planning

1. To consider a response to the following planning applications:-

- a. None
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
 - a. 19/00611/FULM Mollie Coates Garden Centre Shipton Road Skelton. Erection of 16 dwellings, formation of new access, laying out of open space and associated works following demolition of existing buildings. Withdrawn.
3. To consider other matters related to planning and decide upon any necessary action to include:-
 - a. City of York Local Plan. Local Plan examination phase 1 of the hearings to be held from 10 December.
 - b. Former Del Monte Site, Skelton Park Trading Estate.
 1. To receive an update on road works on A19 Shipton Road and the A19 traffic islands

19137 Financial Matters and Governance

1. To approve the bank reconciliation as at 30 October 2019 and to consider the budget monitoring report.
2. To note the following receipts:-
 - a. Emerson, receipt for memorial plaque £ 105
3. To confirm the following payments:-
 - a. Backhouse woodworm treatment [BACS] £ 144
Incl VAT £ 24,-
4. To approve the following payments:-
 - a. Salaries, office costs and expenses November tbc
 - b. Salaries, office costs and expenses December tbc
 - c. Sleightholm inv 229, 2 grass cuts as well as two hedge cuts [BACS] £ 1071.60
Incl VAT £178.60
 - d. HCI Hosting and maintenance of website £ 297.90
Incl VAT £49.65
 - e. SLCC membership 2020 [BACS] £ 126
 - f. CPRE membership renewal 2020 [BACS] £ 36
 - g. Business Stream. Water charges [DD] £ 8.37
5. To consider access to online banking for two councillors
6. To consider the adoption of a Training and Development Policy for Staff and Councillors
7. To update the Disciplinary and Grievance policy and procedures
8. To consider working towards the Local Councils Award Scheme
9. To amend membership of the Internal Control and Audit Review Advisory Panel (ICARAP)
10. To consider dates for an ICARAP meeting
11. To consider an annual plan for 2020/21
12. To consider contributions for a Spring newsletter
13. To consider briefing on website provider

19138 To consider correspondence received and decide action where necessary to include:

1. To note correspondence from YLCA regarding the reissuing of NALC Legal Briefing L01-19 on the code of recommended practice on local authority publicity in relation to purdah for the election to be held on 12 December 2019.
2. To receive correspondence from YLCA regarding the NALC Legal Topic Note 22 Disciplinary and Grievance arrangements.
3. To note correspondence from YLCA notifying local councils of a Home Office consultation on strengthening police powers to tackle unauthorised encampments.

4. To note correspondence from YLCA regarding webinar training from November 2019 to January 2020.
5. To note the VE day on 8 May 2020.

19139 To consider exclusion of the press and public from the discussion of item 19141 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

19140 To consider increasing the clerk's salary from 1 December 2019 for obtaining CiLCA.

19141 To note that the next Meeting is to be held at Skelton Village Hall on Thursday 22 January 2020 at 19:30.