

# *Skelton Parish Council*

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Dear Councillors

17 January 2020

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 23<sup>rd</sup> January 2020 at Skelton Village Hall starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session.



Karin de Vries (Clerk)

## **Agenda**

20001 Chairman's welcome.

20002 To receive apologies for absence and to approve reasons for absence.

20003 To receive any declarations of interests and any requests for dispensation.

20004 To confirm and sign the minutes of the meeting of the Council held on 28<sup>th</sup> November 2019 as a true and correct record.

20005 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

20006 To receive information and decide necessary action on village and playground matters to include:-

1. To consider the additional ROSPA Playsafety inspection report and to consider quotations for the removal of mound/tunnel as well as investigate options for new replacement equipment.
2. To consider options for access to the newly installed pedestrian gate
3. To note installation of a new notice board
4. To consider quotations for installation of a refurbished village sign on Moorlands Road.
5. To consider mitigation against mud spilling onto The Green
6. To consider correspondence regarding damage caused to the green on Sycamore Close

20007 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To note report of site visit to the Cemetery on 11 January
2. To consider recommendation from the Cemetery Advisory Panel for landscaping of the compound area

## 20008 Planning

1. To consider a response to the following planning applications:-
  - a. 19/02576/FUL. Skelton Hall The Village. Single storey front and side extensions, demolition of existing front conservatory, erection of detached triple garage, alterations to rear fenestration and windows to side and second floor
  - b. 19/02577/LBC. Skelton Hall The Village. External alterations to include single storey front and side extensions, demolition of existing front conservatory, erection of detached triple garage, alterations to rear fenestration and windows to side and second floor. Internal alterations to staircase, upper floors, ground floor kitchen and hall. Installation of new staircase.
  - c. 19/02625/FUL 12 Moorlands Road. Single storey side and rear extensions and porch to front.
  - d. 19/02620/FUL Bankside St Giles Road. Two storey extension to front, side and rear, dormer roof extensions to front and rear roofslopes and alterations to existing window openings (change of materials) (resubmission)
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
  - a. 19/01791/FUL Woodstock Weddings and Events. Woodstock Lodge Corban Lane. Single storey extension to wedding venue with alterations to external elevations, addition of patio doors and reconfiguration of car park layout (part retrospective). Approved.
3. To consider other matters related to planning and decide upon any necessary action to include:-
  - a. City of York Local Plan. Local Plan examination phase 1 of the hearings completed.
  - b. To receive notification that three applications to record a footpath DMMO Ref No. 201805 have met the statutory test of reasonably alleging that a public footpath exists:-
    1. Skelton- Village Hall to Moorlands Road
    2. Skelton- Hurns Bridge to Moorland Wood
    3. Skelton- Brecksfield to Burtree Dam

## 20009 Financial Matters and Governance

1. To approve the bank reconciliation as at 31 December 2019 and to consider the budget monitoring report.
2. To note the following receipts:-

a. Ward grant	£ 1050
b. Double taxation award 19/20	£ 8912.04
c. Interest	£ 15.81
3. To confirm the following payments:-

a. Salaries December	[BACS]	£ 792.71
b. HMRC December	[DD]	£ 46.60
4. To approve the following payments:-

a. Salaries, office costs and expenses January	[BACS]	tbc
b. HMRC	[DD]	tbc
c. Knighton Tools Ltd Litter bags Incl VAT £9.49		£ 56.95
d. City of York cemetery waste charges	[BACS]	£ 33.54
5. To note correspondence from the City of York regarding the award of Double Taxation for 2019/20.
6. To consider a report of the ICARAP meeting held on 16 December 2019 and to decide on any necessary action, including:-
  - a. To consider the draft annual plan 2020/21
  - b. To consider the draft budget and to set the precept for 2020/21

- c. To consider a request to the City of York to amend the council tax base.
- 7. To consider access to online banking for an additional councillor
- 8. To consider an amended Disciplinary policy and Grievance policy.
- 9. To consider information regarding working towards the Local Councils Award Scheme
- 10. To consider contributions for a Spring newsletter
- 11. To consider briefing on website provision

20010 To consider correspondence received and decide action where necessary to include:

- 1. To note correspondence from City of York regarding Parish Council Liaison Meeting to be held on 4 February 2020 at 6pm.
- 2. To receive correspondence from YLCA regarding the Spring Conference to be held on 28 March 2020.
- 3. To note correspondence from YLCA regarding Management of Memorials: Safety workshop.
- 4. To note correspondence from YLCA with regard to York branch meeting to be held on 6 February 2020, requesting questions for Neil Ferris with regard to the council budget.
- 5. To note correspondence from YLCA regarding the dates of the 2020 York Branch meetings on 6 February 2020, 4 June 2020 and 1 October 2020 all at Huntington Community Centre.

20011 To agree the following dates for meetings in 2020/21:

23 <sup>rd</sup> January 2020	27 <sup>th</sup> February 2020	26 <sup>th</sup> March 2020
30 <sup>th</sup> April 2020	28 <sup>th</sup> May 2020	25 <sup>th</sup> of June 2020
16 <sup>th</sup> July 2020	20 <sup>th</sup> August 2020	24 <sup>th</sup> September 2020
22 <sup>th</sup> October 2020	26 <sup>th</sup> November 2020	28 <sup>th</sup> January 2021
25 <sup>th</sup> February 2021	25 <sup>th</sup> March 2021	22 <sup>nd</sup> April 2021
27 <sup>th</sup> May 2021	24 <sup>th</sup> June 2021	22 <sup>th</sup> July 2021

20012 To note that the next Meeting is to be held at Skelton Village Hall on Thursday 27 February 2020 at 19:30.