

# *Skelton Parish Council*

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Dear Councillors

22 February 2020

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 27<sup>th</sup> February 2020 at Skelton Village Hall starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session.



Karin de Vries (Clerk)

## **Agenda**

20013 Chairman's welcome.

20014 To receive apologies for absence and to approve reasons for absence.

20015 To receive any declarations of interests and any requests for dispensation.

20016 To confirm and sign the minutes of the meeting of the Council held on 23<sup>rd</sup> January 2020 as a true and correct record.

20017 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

20018 To receive information and decide necessary action on village and playground matters to include:-

1. To consider the additional ROSPA Playsafety inspection report and to consider quotations for the additional repairs.
2. To receive an update on the consultation process for new play equipment.
3. To consider a quotation for removing a lower lateral limb of an oak in the playground.
4. To note removal of tree damaged by storm Ciara in the playground.
5. To consider quotation to repair damage to the green on Sycamore Close
6. To consider quotation for clearing the ditch to provide access to the newly installed pedestrian gate and to consider quotation to repair damage caused to playing field grass.
7. To consider request from the Friends of Skelton school for permission to hold a summer festival on the Pasture on 4 July.
8. To note the installation of the refurbished village sign on Moorlands Road.
9. To consider mitigation against mud spilling onto The Green
10. To note correspondence regarding the closed footbridge off cycle route 65
11. To note concerns raised by a local resident about speeding on Moor Lane.

20019 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To set a date for a meeting of the Cemetery Advisory Panel in order to review the Cemetery fees and the Cemetery Regulations.
2. To consider quotations for landscaping of the compound area

#### 20020 Planning

1. To consider a response to the following planning applications:-
  - a. 20/00115/FUL. 4 The Beeches. Single storey rear extension and conversion of existing attached garage
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
  - a. 20/00165/TPO 13 The Vale Fell Sycamore protected by Tree Preservation Order no 1973/107. Withdrawn.
  - b. 19/02625/FUL 12 Moorlands Road. Single storey side and rear extensions and porch to front. Approved.
  - c. 19/02620/FUL Bankside St Giles Road. Two storey extension to front, side and rear, dormer roof extensions to front and rear roofslopes and alterations to existing window openings (change of materials) (resubmission). Approved.
3. To consider other matters related to planning and decide upon any necessary action to include:-
  - a. City of York Local Plan.

#### 20021 Financial Matters and Governance

1. To approve the bank reconciliation as at 30 January 2020 and to consider the budget monitoring report.
2. To note the following receipts:-  
None
3. To approve the following payments:-

|   |        |       |
|---|--------|-------|
| a. Salaries, office costs and expenses February | [BACS] | tbc   |
| b. HMRC   | [DD]   | tbc   |
| c. YLCA webinar                                 | [BACS] | £ 15  |
| d. YLCA spring conference                       | [BACS] | £ 120 |
| e. ICCM Memorial Management course              | [BACS] | £ 324 |
| Incl VAT £54                                    |        |       |
| f. Skelton Village Hall contribution            | [BACS] | £ 500 |
| g. Parish and Community Newsletter contribution | [BACS] | £ 80  |
4. To note that the bank mandate has now been updated and to consider further changes to the bank mandate change
5. To consider report on website provision
6. To note progress on the Spring newsletter
7. To consider response from the City of York with respect to the council tax base
8. To consider the registration of title deeds held by Skelton Parish Council
9. To consider the purchase of a fire-resistant cupboard for parish files

20022 To consider correspondence received and decide action where necessary to include:

1. To receive report York branch meeting to be held on 6 February 2020.
2. To note email from YLCA with regard to a survey about the Governance and Accountability-Joint Practitioner's Guide.
3. To note email from the YLCA regarding two planning seminars to be held in April 2020.
4. To note correspondence from YLCA regarding the Yorkshire Day on 1 August 2020.
5. To note email from Keep Britain Tidy regarding the Great British Spring Clean 2020.

20023 To note that the next Meeting is to be held at Skelton Village Hall on Thursday 26 March 2020 at 19:30.