

Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU

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Dear Councillors

19 February 2021

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 25th February 2021 using zoom starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. Zoom link:

<https://us02web.zoom.us/j/87163608670?pwd=d2hKVEJGQXJoT041TVdSNVhUN0wvQT09>

Meeting ID: 871 6360 8670

Passcode: 502900

One tap mobile

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Karin de Vries (Clerk)

Agenda

20-21/104 Chairman's welcome.

20-21/105 To receive apologies for absence.

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence

20-21/106 To receive any declarations of interests and any requests for dispensation.

20-21/107 To confirm and sign the minutes of the meeting of the Council held on 28th January 2021 as a true and correct record.

20-21/108 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

20-21/109 To consider exclusion of the press and public from the discussion of item 20-21/110 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

20-21/110 To defer any decision to co-opt until further advice and a report has been received.

20-21/111 To ratify delegated decisions made between meetings:-

1. To confirm the attendance of Cllr Watt at the Chairmanship Skills Webinar
2. To confirm the attendance of Cllr Watt and Cllr Mansell at the Council Vacancies Webinar

20-21/112 To receive information and decide necessary action on village and playground matters to

include:-

1. To receive an update on grant applications for new play equipment.
2. To note an update regarding the verges of the green.
3. To nominate Councillors to join a pilot of the North Yorkshire Police Neighbourhood Community Problem Solving Plan for the Skelton layby.
4. To consider seeking advice and quotations for maintenance of the hedge between Sycamore Close and Brecksfield
5. To consider a dedicated location or discuss the creation a parking space for licenced vendors.
6. To note correspondence regarding traffic calming measures to aid safe crossing across the A19 between Fairfield Croft and Park Close.
7. To receive a complaint regarding dog mess on the Pasture and other green space.
8. To consider a request regarding a path to Whitby Wood.
9. To receive a report from a Kyle and Ouse Drainage Board meeting.
10. To note an update regarding a memorial sign at the site of the crash of the Halifax HR 664

20-21/113 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To receive an update regarding required works to the French drain
2. To note works to modify the entrance gates for the Cemetery extension.

20-21/114 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 31 January 2020.
2. To note the following receipts:-
 - a. Double taxation £9538.61
3. To approve the following payments:-

a. Salaries, office costs and expenses February	[BP]	tbc
b. HMRC. Income tax and NI February	[DD]	tbc
c. Business Stream. Water charges	[DD]	£ 7.56
d. Sleightholm. Repairs cemetery gates. Including VAT £50	[BP]	£ 300.00
e. 2Commune. Domain hosting to 23/2/23 Incl VAT £30	[BP]	£ 180.00
f. Cardiac Science. AED Electrodes Incl VAT £12.79	[BP]	£ 76.74
g. YLCA. Webinar. Chairmanship Skills	[BP]	£ 37.50
h. YLCA. Webinar. Council vacancies	[BP]	£ 30.00
4. To receive an update regarding the new website.
5. To consider the purchase of the new version of the Parish Council's handbook, Arnold Baker on Local Council Administration (12th edition) for £119.

20-21/115 Planning

1. To consider a response to the following planning applications:-
 - a. 21/00371/TCA – Skelton Hall. The Village. Fell 1no. Hawthorn, 1no. Yew, 1no. Plum; Crown lift Wellingtonia by 5m; tennis court construction works within the Root Protection Area of 1no. Maple & 1no. Wellingtonia - tree works in a Conservation Area.
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
 - a. 21/00067/TCA. The Old Rectory. The Village. Crown reduce and thin by 20 % 3no. poplar trees in a Conservation Area. Approved.

20-21/116 To consider correspondence received and decide action where necessary to include:-

1. To receive emails from YLCA:-

- a. White Rose Updates to 19 February 2021 and E-training bulletins to 12 February 2021.
 - b. To receive a report of the YLCA York Branch meeting held on 11 February 2021.
 - c. To note the YLCA Remote Conference to be held on 21 and 22 April 2021.
 - d. To consider a response to a survey on the power to hold remote meetings.
2. To receive emails from NALC:-
- a. NALC Coronavirus updates to 5 February 2021 and Online Events to 17 February 2021.
3. To receive emails from City of York containing Covid-19.

20-21/117 To consider exclusion of the press and public from the discussion of item 20-21/118 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

20-21/118 To consider staff matters and decide action where necessary to include

- a. To consider the enrolment of the Clerk in a pension scheme.
- b. To consider changing the name of the Finance Panel to the Finance and HR Panel.

20-21/119 To notify the Clerk of matters for inclusion on the agenda for the next meeting.

20-21/120 To note that the next meeting is to be held on 25 March 2021 at 19:30.