

# *Skelton Parish Council*

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU  
 ☎: 07842 889 146      [skeltonpc@hotmail.com](mailto:skeltonpc@hotmail.com)      [www.skelton-york.gov.uk](http://www.skelton-york.gov.uk)

Draft Minutes of the Ordinary Meeting of Skelton Parish Council held virtually on Thursday 25<sup>th</sup> March 2021 at 19.30

---

Present:

Councillors: Cllrs Watt (Chairman), Gossow, C Linfoot, J Linfoot, Mansell, Stead, Terrett and Watson.

Ward Councillor: Cllr Hook

Public: 2

Clerk: Karin de Vries

- 20-21/121 Chairman's welcome  
The Chairman welcomed everyone to the meeting and explained the procedure for the meeting.
- 20-21/122 To receive apologies for absence
1. To receive apologies for absence given in advance of the meeting  
No apologies were received. Councillor Stead will arrive a little late.
  2. To consider the approval of reasons given for absence  
None were received.
- 20-21/123 To receive declarations of interest and dispensation requests  
None were received.
- 20-21/124 To approve minutes of the Ordinary Meeting of Skelton Parish Council held on 25<sup>th</sup> February 2021  
It was RESOLVED to approve the minutes of the meeting of the Council held on 25<sup>th</sup> February 2021 as a true and correct record.
- 20-21/125 Open Forum  
It was RESOLVED to adjourn the meeting to hold the Open Forum.
- 1 Police Report  
No monthly police report had been received.
  - 2 Report from Ward Councillor  
Cllr Hook explained a potential new scheme for waste collection. Cllr Watt thanked Cllr Hook for dealing with the blocked drains at the pub that are now unblocked.
  - 3 To receive the litter picker's report  
The litter picker's report had been circulated prior to the meeting. He reported that an elder tree from within a clump on the pasture had fallen down. The Clerk was asked to seek quotes to have a clump of trunks removed.
  - 4 Village Matters and parishioners' questions.  
At this point Cllr Mansell raised that a tree along Moor Lane needed tree safety work. Cllr Hook will remind Highways. Cllr J Linfoot raised that a van is parked dangerously near the corner of Moorlands Road and Brecksfield. Cllr Hook will forward photographs on to Highways.
- The Open Forum was closed and the meeting resumed.

- 20-21/126 It was RESOLVED to ratify the following delegated decisions made between meetings:-
- 1 To approve a quotation from Park Lane Playgrounds for playground repairs for £775 plus VAT.
  - 2 To approve a quotation from Sleightholm for hedge trimming of the Pasture for £220 plus VAT
  - 3 To approve the charge for an additional ton of gravel for the French Drain works at the cemetery for £60 plus VAT.
  - 4 To confirm the attendance of Cllr Watson at the YLCA Remote Conference on 21 and 22 April for £40
  - 5 To confirm the attendance of Cllr Watt at the Local Council Powers, S137 and General Power of Competence Webinar for £15
  - 6 To confirm the attendance of Cllr Watson at the Managing council employees: Conducting appraisals for £15.
  - 7 To approve a contribution towards the printing of the Parish Newsletter of £80
- 20-21/127 To receive and decide necessary action on the following village and playground matters:-
- 1 To receive an update regarding the grant applications for new play equipment.  
No update had been received.
  - 2 To receive an update regarding a pilot of the North Yorkshire Police Neighbourhood Community Problem Solving Plan for the Skelton layby.  
The group had not met yet.
  - 3 To consider a solution for the location of licenced vendors.  
After some discussion of alternative locations nearby, Cllr Hook will speak to City of York Officer Lesley Cook whether a solution can be found because there is great concern within the community.
  - 4 To note progress regarding campaign to minimise dog mess on the Pasture and other green space. Cllr Stead offered to order stickers.
  - 5 To receive a report regarding fly tipping in Skelton.  
Cllr Mansell had taken photographs of fly-tipping in the layby and had reported the fly tipping.
  - 6 To note progress on a path to Whitby Wood.  
The Chairman wished to record a formal thank you to Richard Watson who had done a grand job strimming an orbital path in Whitby Wood.
  - 7 To consider correspondence regarding the lack of speed of internet connections in Brecksfield.  
A resident had raised that the internet speed in Brecksfield is appalling. Cllr Hook had raised this issue. The Chairman offered to write formally to Openreach.
  - 8 To receive an update regarding a memorial sign at the site of the crash of the Halifax HR 664.  
Cllr Mansell would suggest some wording for a sign to be approved at a parish council meeting.
- 20-21/128 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action
- 1 To consider the Cemetery fees from 1 April 2021.  
It was RESOLVED to approve the circulated fees and that Funeral Directors were not only responsible for arranging a grave digger but also to arrange soil removal.
  - 2 To consider the adoption of a form for Exclusive Rights of Burial.  
An amended motion was proposed to approve all four circulated new cemetery forms. It was RESOLVED to adopt the Skelton Cemetery brochure, the Reservation Form, the Notice of Interment and the Grave Memorial Application Form.
  - 3 To note that works to the French drain have been completed.  
Members agreed that the works looked really neat.

- 20-21/129 Financial Matters and Governance
- 1 To receive the bank reconciliation and budget monitoring report as at 28 February 2021.  
The bank reconciliation and budget monitoring report at 28 February 2021 were approved.
  - 2 Receipts  
Council noted the following receipts:
    - a. Interest £ 0.73
  - 3 To approve the following payment:-
 

a. Salaries, office costs and expenses March	[BACS]	£ 920.78
b. HMRC. Income tax and NI March	[DD]	£ 0.00
c. LJD Construction Services Ltd	[BP]	£ 888.00
Including VAT £148		
d. Sleightholm. Hedge cutting on the Pasture	[BP]	£ 264.00
Including VAT £44		
e. SLCC. Arnold Baker on Local Council Administration (12 <sup>th</sup> edition)		£ 123.80
Incl VAT £0.80		
f. Parish Magazine contribution	[BP]	£ 80.00
g. YLCA Membership to 31 March 22	[BP]	£ 443.00
h. YLCA. Remote Conference 21 and 22 April 2021	[BP]	£ 40.00
i. YLCA. Webinar. Powers, S137 and GPC	[BP]	£ 15.00
- It was RESOLVED to approve the above invoices for payment.
- 4 To receive an update regarding the new website.  
The website was live thanks to Cllr Watson and her husband's help to the Clerk.
- 20-21/130 Planning
- 1 To consider a response to the following planning applications:-
    - a. 21/00516/FUL- Skelton Hall. The Village. Installation of tennis court with 2.2m high chain link fence and associated tree works following removal of swimming pool. No objections.
    - b. 21/00370/LBC – Skelton Hall. The Village. Installation of tennis court with 2.2m high chain link fence following removal of swimming pool. No objections.
    - c. 21/00282/FUL – The Stables. Fairfield Farm. Shipton Road. Installation of 8no. roof lights. No objections.
  - 2 Planning applications decided by City of York Council
    - a. None.
  - 3 To consider other matters related to planning and decide upon any necessary action to include:-
    - a. EN020024-000006 The Planning Inspectorate. Scoping consultation as to information to be provided in an Environmental Statement (ES) relating to the Yorkshire Green Energy Enablement Development by National Grid. After some discussion about the plans to construct a substation, 275kV lines leading to the substation, and 400kV cables and pylons running between the substation and Wigginton, it was RESOLVED to submit a response to Scoping Consultation. Cllr Mansell was tasked with writing a draft about the health risks of overhead lines, visual amenity and green space with the Clerk.
    - b. Consultation by the National Grid on Yorkshire Green Energy Enablement Project proposals. It was RESOLVED to respond that three search areas for a substation in close proximity to Skelton village should not be considered. The Clerk was tasked with writing the consultation response.
- 20-21/131 To consider correspondence received and decide action where necessary to include:-

- 1 The following emails from YLCA were noted:-
  - a. White Rose Updates to 19 March and E-training bulletins to 12 March 2021.
  - b. To consider a consultation on Local Government Reorganisation in North Yorkshire. Members were invited to respond as individuals.
  - c. To receive the Model Councillor Code of Conduct. After some discussion, the item was deferred to a future meeting.
  - d. To note the YLCA Remote Conference to be held on 21 and 22 April 2021.
- 2 All following correspondence from NALC was noted:-
  - a. NALC Online Events to 17 March 2021.
- 3 The emails from City of York were noted:
  - a. Covid-19 updates.

20-21/132 It was confirmed that the next meeting will be the Annual Parish Assembly held on Thursday 22 April 2021 at 19:00 followed by the April meeting at 19:30.  
The meeting closed at 21:17.

Chairman's signature:

Date of approval:

draft