

Skelton Parish Council

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Dear Councillors

21 January 2022

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 27th January 2022 at the Skelton Village Hall starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. It is strongly recommended that those attending wear a face covering and keep a Covid safe distance from other attendees.



Karin de Vries (Clerk)

Agenda

21/092 Chairman's welcome.

21/093 To receive apologies for absence and to approve reasons for absence.

21/094 To receive any declarations of interests and any requests for dispensation.

21/095 To confirm and sign the minutes of the Ordinary meeting of the Council held on 2nd December 2021 as a true and correct record.

21/096 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report for November and December 2021.
2. To receive a report from the Ward Councillors.
3. To receive the litter picker's report.
4. To receive parishioners' questions.

21/097 To consider the co-option of eligible candidates to a vacancy on Skelton Parish Council.

21/098 To receive information and decide necessary action on village and playground matters to include:-

1. To note the planting of two trees by Skelton Village Trust.
2. To note correspondence regarding damage to the Green.
3. To note correspondence regarding damage to the bus shelter.
4. To consider the specification for the grass cutting contract for 2022/23
5. To consider forming a joint working group to arrange the Queen's Platinum Jubilee celebrations.
6. To consider planting a commemorative tree with a plaque for the Queen's Platinum Jubilee.
7. To consider correspondence from Cllr Mansell regarding a Community Speed Watch initiative.
8. To receive an update regarding the Footbridge Hurn's Dyke/Gutter

21/099 To receive a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To receive a report of a meeting held on 16 December 2021.
2. To consider the cemetery fees for 2022/23.

21/100 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 31 December 2021.
2. To note the following receipts:-

None

3. To confirm the following payments:-

a. Salaries, oncosts and mileage December

[BP]

£ 1276.87

- b. Home working allowance clerk [BP] £ 26.00
- c. Giffgaff monthly charges [BP] £ 6.00
- d. Amazon. Various office supplies [BP] £ 14.48
- 4. To approve the following payments:-
 - a. Salaries, oncosts and mileage January [BP] tbc
 - b. Home working allowance clerk [BP] £ 26.00
 - c. Giffgaff monthly charges [BP] £ 6.00
 - d. ICCM. Online EROB training Clerk [BP] £ 162.00
 - e. City of York. Cemetery waste charges [DD] £ 33.54
- 5. To receive recommendations from the Finance Panel:-
 - 1. To consider the Annual Plan for 2022/23.
 - 2. To consider the draft budget for 2022/23.
 - 3. To set the precept for 2022/23.
 - 4. To consider setting up a Skelton Parish Council Facebook page.

21/101 Planning

- 1. To consider a response to the following planning applications:-
 - a. 22/00080/FUL – 14 Burtree Avenue. Single storey extensions to side and rear, conversion of garage to habitable space with hipped roof and installation of flue for wood burning stove.
- 2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
 - a. 21/02078/FUL – Moorlands Lodge Moorlands Farm and Hospital. Replacement of pitched roof with flat roof to form first floor roof terrace with glass balustrade. Approved.
 - b. 21/02475/TCA – Oakwood. The Village. Fell 2no. Holly trees and remove a branch from a yew – tree works in a Conservation Area. Approved.
 - c. 21/02530/FUL – 27 Pasture Close. First floor side and single storey rear extensions. Approved.

21/102 To consider correspondence received and decide action where necessary to include:-

- 1. To receive emails from YLCA:-
 - a. White Rose Updates, Law and Governance Bulletins and E-training bulletins.
 - b. YLCA York Branch Meeting dates for 2022.
 - c. YLCA Remote Conference 25 March 2022.
 - d. Queen’s Platinum Jubilee.
- 2. To receive emails from NALC.
- 3. To receive emails from City of York.
 - a. Stakeholders Updates
 - b. CYC Contact List.

21/103 To consider dates, times and places for ordinary meetings for Skelton Parish Council for the year 2022.

The following meeting schedule is proposed:

27 January 2022	24 February 2022	24 March 2022	28 April 2022
26 May 2022	23 June 2022	28 July 2022	22 September 2022
27 October 2022	24 November 2022		

All meetings will be held at Skelton Village Hall and will start at 19:30 except for the Annual Meeting of the Council in May that will start at 19:00.

21/104 To confirm that the next Ordinary meeting will be held on Thursday 24th February 2022 at 19:30.