


Skelton Parish Council

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Minutes of the Ordinary Meeting of Skelton Parish Council held on Thursday 27 January 2022 at Skelton Village Hall at 19:30.

Present:

Councillors: Cllrs Watt, Gossow, C Linfoot, J Linfoot, A Mansell, L Mansell and Watson

Ward Councillor: Cllr Hook

Members of the public: 5

Clerk : Karin de Vries

21/092 Chairman's welcome

The Chairman welcomed everyone to the meeting and reiterated the Covid-safe rules for the meeting.

21/093 To receive apologies for absence and to approve reasons for absence

None were received.

21/094 To receive any declarations of interests and any requests for dispensation

None were received.

21/095 To approve and sign the minutes of the previous meeting

It was RESOLVED to approve the minutes of the Ordinary meeting of Skelton Parish Council held on 2nd December 2021 as a true and correct record. The Chairman signed the minutes.

21/096 To resolve to adjourn the meeting in order to hold the Open Forum to include:

1. To receive a police report for November and December 2021

Some incidents in the village were discussed.

2. To receive a report from the Ward Councillors

Councillor Hook mentioned that in order to achieve a safe A19 crossing for Fairfield Croft, a petition may be required. Cllr Gossow repeated that the Parish Council had raised the need for a crossing before planning consent was granted. Cllr Hook reported that Hurns Dyke would hopefully be started before March as the budget for the works had been secured.

3. To receive the litter picker's report

The litter picker mentioned that the remains of a hockey goal had appeared in the middle of the football pitch. He had left it to the side of the playing field.

4. To receive parishioners' questions

No questions were received.

21/097 To consider the co-option of eligible candidates to a vacancy on Skelton Parish Council

One expression of interest had been received.

21/098 To receive information and decide necessary action on village and playground matters to include:-

1. To note the planting of two trees by Skelton Village Trust

The Chairman thanked Skelton Village Trust for planting a flowering cherry on the pasture and a field maple on Sycamore Close

2. To note correspondence regarding damage to the Green

The Chairman reported that a resident had contacted him to complain about commercial vehicles churning up the green. A meeting had been arranged for the Monday after the meeting in order to have the damage repaired.

3. To note correspondence regarding damage to the bus shelter

The damage to the bus shelter had not been included in the police report. The insurance company had requested information and the clerk had contacted the City of York to provide some of that information as the principal authority had installed and paid for the shelter. No response had been received yet. Cllr Hook was asked to chase a response.

4. To consider the specification for the grass cutting contract for 2022/23

The Clerk advised that Sleightholm Landscapes had carried out the grass cutting for the past three years and that the Council could go out to seek quotations from other companies. Councillors commented that Sleightholm Landscapes had done a really good job. It was RESOLVED to stay with Sleightholm Landscapes.

5. To consider forming a joint working group to arrange the Queen's Platinum Jubilee celebrations

The Chairman commented that 2022 is the 70th year that the Queen is on the throne. The Parish Council RESOLVED to form a joint working group with St Giles Church and Skelton Village Trust. Cllr Linda Mansell would represent the Parish Council with one more member to be agreed. Cllr Stead suggested that residents from Fairfield Croft should be included.

6. To consider planting a commemorative tree with a plaque for the Queen's Platinum Jubilee

It was RESOLVED to plant a tree for the Queen's Platinum Jubilee as a long-lasting memory of the anniversary. Cllr Chris Linfoot was tasked with the Chairman to arrange the planting of the tree for up to £500 plus VAT.

7. To consider correspondence from Cllr Mansell regarding a Community Speed Watch initiative

Cllr Mansell reported that the Council qualified for a speed watch scheme due to the speed recorded in the village. He asked the Council to support the initiative. It was RESOLVED that the Council would support the scheme.

8. To receive an update regarding the Footbridge Hurn's Dyke/Gutter

Councillor Hook had given an update in the Open Forum.

21/099 To receive a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To receive a report of a meeting held on 16 December 2021

The Cemetery Advisory Panel had met to discuss a draft response to the Environmental Permitting consultation. It had been agreed and was duly submitted and copied to MP Julian Sturdy. The Panel had also agreed not to increase the cemetery budget. Members had discussed developing a new ashes area in the corner of the new cemetery and wanted to investigate double depth plots for ashes.

2. To consider the cemetery fees for 2022/23

The consideration of the fees would be deferred to a meeting to be held on 17 February.

21/100 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 31 December 2021

The Chairman commented that the balance looked precariously low but that the double taxation award and the VAT reclaim were still awaited. It was RESOLVED to approve the financial reports.

2. To note the following receipts:-

None

3. To confirm the following payments:-

a. Salaries, oncosts and mileage December	[BP]	£ 1276.87
b. Home working allowance clerk	[BP]	£ 26.00
c. Giffgaff monthly charges	[BP]	£ 6.00
d. Amazon. Various stationary equipment	[BP]	£ 14.48

It was RESOLVED to confirm the above payments.

4. To approve the following payments:-

a. Salaries, oncosts and mileage January	[BP]	£ 1277.32
b. Home working allowance clerk	[BP]	£ 26.00
c. Giffgaff monthly charges	[BP]	£ 6.00
d. ICCM. Online EROB training Clerk	[BP]	£ 162.00
e. City of York. Cemetery waste charges	[DD]	£ 33.54

It was RESOLVED to approve the above invoices for payment.

5. To receive recommendations from the Finance Panel:-

1. To consider the Annual Plan for 2022/23

It was RESOLVED to approve the Annual Plan for 2022/23.

2. To consider the draft budget for 2022/23

It was RESOLVED to approve the budget for 2022/23.

3. To set the precept for 2022/23

It was RESOLVED to set a precept of £25,250.

4. To consider setting up a Skelton Parish Council Facebook page

Cllr Watson had investigated the Facebook pages of other parish councils. She suggested that two councillors could monitor the content closely. Cllr Mansell would report back next time. Cllr Watson also mentioned that the Village Hall now had WiFi and the password would be circulated by the Clerk.

21/101 Planning

1. To consider a response to the following planning applications:-

a. 22/00080/FUL – 14 Burtree Avenue. Single storey extensions to side and rear, conversion of garage to habitable space with hipped roof and installation of flue for wood burning stove. No objections.

2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-

a. 21/02078/FUL – Moorlands Lodge Moorlands Farm and Hospital. Replacement of pitched roof with flat roof to form first floor roof terrace with glass balustrade. Approved.

b. 21/02475/TCA – Oakwood. The Village. Fell 2no. Holly trees and remove a branch from a yew – tree works in a Conservation Area. Approved.

c. 21/02530/FUL – 27 Pasture Close. First floor side and single storey rear extensions. Approved.

21/102 To consider correspondence received and decide action where necessary to include:-

1. The following emails from YLCA were noted:-

a. White Rose Updates, Law and Governance Bulletins and E-training bulletins.

b. YLCA York Branch Meeting dates for 2022. The Chairman mentioned the recent passing of the Chairman of the YLCA York Branch, Peter Powell. He had been the driving force for the Poppleton Community Centre.

c. YLCA Remote Conference 25 March 2022. Councillors were invited to let the Clerk know if they wished to attend.

d. Queen's Platinum Jubilee.

2. The following emails from City of York were noted:-

a. Stakeholders Updates

b. CYC Contact List.

21/103 To consider dates, times and places for ordinary meetings for the year 2022.

The following meeting schedule was approved:

27 January 2022	24 February 2022	24 March 2022	28 April 2022
26 May 2022	23 June 2022	21 July 2022	22 September 2022
20 October 2022	24 November 2022		

All meetings would be held at Skelton Village Hall and will start at 19:30 except for the Annual Meeting of the Council in May that will start at 19:00.

21/104 To confirm the date and time for the next meeting.

It was noted that the next Ordinary meeting would be held on Thursday 24th February 2022 at 19:30.

The Chairman closed the meeting at 20:29.