


Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU

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Dear Councillors

22 April 2022

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 28th April 2022 at the Skelton Village Hall starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. It is strongly recommended that those attending wear a face covering and keep a Covid safe distance from other attendees.



Karin de Vries (Clerk)

Agenda

21/130 Chairman's welcome.

21/131 To receive apologies for absence and to approve reasons for absence.

21/132 To receive any declarations of interests and any requests for dispensation.

21/133 To confirm and sign the minutes of the Ordinary meeting of the Council held on 24th March 2022 as a true and correct record.

21/134 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report for March 2022.
2. To receive a report from the Ward Councillors.
3. To receive the litter picker's report.
4. To receive parishioners' questions.

21/135 To consider a motion of censure that Councillor J Watt has acted in a disrespectful manner to Councillor A Mansell and has declined to offer an apology.

21/136 To receive information and decide necessary action on village and playground matters to include:-

1. To consider an update from the working group for the Queen's Platinum Jubilee celebration, to include:-
 - a. To consider advice received from YLCA.
 - b. To consider a temporary event license.
 - c. To consider the purchase of a beacon.
 - d. To consider amending the grass cutting schedule to accommodate the Jubilee celebrations.
2. To consider sponsorship of a Platinum Jubilee Booklet.
3. To consider the purchase of a plaque for the memorial tree.
4. To note correspondence from the Skelton Citizens involved Policing Problem Solving Project regarding their successful bid to the Police, Fire and Crime Commissioner for £18,000.
5. To note that the vandalised bus shelter along the A19 has been repaired.
6. To note the successful Easter egg hunt event.
7. To consider an update regarding a Community Speed Watch initiative.
8. To receive an update regarding the Footbridge at Hurn's Dyke.
9. To consider tree works and replacement tree planting around the pond.

10. To consider correspondence from Sleightholm regarding the effect of inflation on the grass cutting costs.

21/137 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 28 February 2022.

2. To note the following receipts:-

HMRC. Double taxation	[DC]	£ 10382.30
Northern Power. Wayleave		£ 6.90

3. To confirm the following payments of invoices:-

a. Scottish Water	[DD]	£ 7.88
b. YLCA. Subs 22/23	[BP]	£ 454.00
c. Sleightholm. Regrading verge on the Green	[BP]	£ 108.00
d. YLCA. Webinar	[BP]	£ 40.00

4. To approve the following payments:-

a. Sleightholm Landscaping. Grass cutting	[BP]	£ 1305.60
b. Salaries, oncosts and mileage April	[BP]	tbc
c. Home working allowance clerk	[BP]	£ 26.00
d. Giffgaff monthly charges	[BP]	£ 6.00
e. Zoom Renewal	[DD]	£ 143.88
f. Cllr Watson. Easter Egg donation	[BP]	£ 30.00
g. City of York. Cemetery waste charges	[DD]	£ 36.40
h. City of York. NNDR	[DD]	£ 58.16
i. ICCM. Membership	[BP]	£ 95.00
j. ICCM. Webinar Cemetery Management and Compliance	[BP]	£ 162.00

5. To note correspondence from PKF Littlejohn regarding their appointment as external auditor for Skelton for 21/22.
6. To appoint an internal auditor for the year 21/22.
7. To set a date for a Finance Panel meeting.
8. To review the grant application policy and to adopt terms of reference.

21/138 Planning

1. To consider a response to the following planning applications:-

- a. 22/00444/FUL – 11 Brecksfields. 1no. dormer to side and 1no. dormer to rear.
- b. 22/00795/TCA – March Cottage 3 Church View. Crown reduce 1no. Holly Tree in a Conservation Area.
- c. 22/00727/FUL – 75 Sycamore Close. Two storey side extension, single storey front and rear extensions and detached garage to side.

2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-

- a. 22/00197/FUL – 15 Burtree Avenue. Two storey extension to side and single storey extensions to front and rear.

3. To consider other matters related to planning and decide upon any necessary action to include:-

None

21/139 To consider correspondence received and decide action where necessary to include:-

1. To receive emails from YLCA:-

- a. White Rose Updates, Law and Governance and E-training bulletins.
- b. Practitioners' guide 2022.

2. To receive emails from NALC.

3. To receive emails from City of York.

21/140 To consider the exclusion of the press and public due to the confidential nature of the business to be transacted in accordance with the Public Bodies (Admission to meetings) Act 1960.

21/141 To receive a report from the Cemetery Advisory Panel and decide on any necessary action.

1. To consider a request for replacement plaques and to establish a procedure for future cases for which Exclusive Rights of Burials have not been granted.
2. To consider a request for a memorial ashes plot in the cemetery extension.
3. To consider the reimbursement of a plot reservation fee.

21/142 Staff matters.

1. To consider the clerk's workload and overtime.

21/143 To consider any matter relating to the decision notice from the Joint Standards Panel of the City of York Council.

21/144 To confirm that the Annual Meeting of Skelton Parish Council will be held on Thursday 26th May 2022 at 19:00 followed by the Ordinary meeting of Skelton Parish Council at 19:30.