

Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU

☎: 07842 889 146

clerk@skelton-york.gov.uk

www.skelton-york.gov.uk

Minutes of the Ordinary Meeting of Skelton Parish Council held on Thursday 26 May 2022 at 19:30 at Skelton Village Hall.

Present:

Councillors: Cllrs Watson (Chair), C Linfoot, Lansell, A Mansell, L Mansell and Stead

Ward Councillor: Cllr Hook

Members of the public: 6

Clerk : Karin de Vries

22/015 Chairman's welcome

The Chair welcomed those present to the meeting. As the new Chair, she expressed the hope that the Council would unite to focus on acting in the best interest of the village and its residents.

22/016 To receive apologies for absence and to approve reasons for absence.

Apologies had been received from Cllr J Linfoot. Cllr Lansell would arrive a little late.

22/017 To receive any declarations of interests and any requests for dispensation.

None had been received.

22/018 To resolve to adjourn the meeting in order to hold the Open Forum to include:

1. To receive a police report for April 2022

The police report had been circulated prior to the meeting. It included quite a few bicycle thefts. It was noted that the police had not recently attended a meeting.

2. To receive a report from the Ward Councillors

Cllr Hook had been contacted by a lady of the Milestone Society. The Society had spotted that a milestone that had gone missing from near the hotel on the A19 was for sale. They had contacted the Skelton Village Trust to return the milestone to the village.

In addition, Cllr Hook had suggested that a team from Community Payback would litter pick at the layby. Cllr Watson volunteered to meet the team. Cllr Hook also reported that GP and Dental Services NHS survey had been carried out. It was noted that the surgery in Skelton would not reopen and a discussion took place about difficulties accessing the alternative surgeries further afield. Officers had looked at the road surface in Pasture Farm Close and had reported that no action would be required. One of the new signs for Brecksfield had been removed. The Chair thanked Cllr Hook for working on behalf of Skelton village.

3. To receive the litter picker's report

The litter picker reported that the bus shelter on the A19 had new graffiti. He also reported a depression in the goalmouth on the playing field. Within the playground there was evidence a disposable BBQ had been used and this had damaged the grass surface. Some further fly tipping of an armchair had occurred but a previously tipped picnic table had disappeared. He lamented that recently quite a lot of items had been vandalised. There was damage to the grass matting in the toddler area and underneath the Gyroplay equipment. The Clerk had requested some quotations for repair. The Chair thanked the litter picker for doing an excellent job.

4. To receive parishioners' questions.

A member of the public said that they had difficulty hearing the proceedings and asked whether a sound system could be installed. Cllr Stead would raise this matter at the next

Skelton Village Hall Management Committee meeting. A resident raised that a motorbike had been observed speeding through the village and that the police should have more presence in the village. Cllr A Mansell reiterated that residents need to report incidents to the police to trigger a police presence. A resident had reported that the path to the side of the school was overgrown with cow parsley and brambles and that a tree had fallen across the right of way. Cllr Stead would look into clearance of the vegetation.

An email had also been received in relation to the damage caused to The Green. After a discussion in relation to whether to stabilise the eroding green area or whether to widen the roads and its impact on the character of the area, the Clerk was asked to seek advice on what would be the best way to avoid further erosion and damage.

22/019 To receive information and decide necessary action on village and playground matters to include:-

1. To consider an update from the working group for the Queen's Platinum Jubilee celebrations

The Chair reported that the preparations for the Queen's Platinum Jubilee celebrations on Sunday 5th June 2022 were progressing well thanks to the hard work of Cllr L and A Mansell. Cllr L Mansell gave an overview of the extensive preparations for the event and the various activities planned. The beacon would be installed on the Pasture alongside Pasture Farm Close in order to light the beacon on Thursday evening 2 June 2022 at 21:45pm. She also mentioned the other celebratory events in the village. Cllr A Mansell mentioned that due to licensing requirements, a small entrance fee would have to be charged and the gains would be donated to charity. An resident adjacent to the Pasture had consented to supply power from their house. Cllr Lansell arrived at this point.

a. To consider guidance from the insurer

Extensive guidance was received from the insurer and specific advice was received in relation to a bouncy castle, the tug of war and the dog show.

b. To consider risk assessments

The Clerk requested that due to insurance requirements the risk assessments needed to be sent to the clerk prior to the event.

c. To consider the purchase of a plaque for the memorial tree

Cllr A Mansell reported that the beacon fabricator would be able to make a plaque for £40 with the amount for the plaque to be added to the invoice for the beacon. Cllr A Mansell and Cllr C Linfoot had agreed the wording and would discuss the backing for the metal plaque. It was RESOLVED to approve the expenditure of £40 for the plaque.

d. To receive and consider a ledger of expenditure for the Jubilee group

An overview of the financial costs so far had been received by the clerk. The consideration of the ledger was deferred to the June meeting. The Clerk would draft some wording for a contract for the bands.

e. To consider the purchase of hi vis vests for volunteers.

The Chair had ordered a sample vest with Skelton Parish Council emblem and showed it to the Council. It was RESOLVED to order vests for all parish councillors and the clerk as well as a high visibility vest for the litter picker.

2. To consider an update regarding a Community Speed Watch initiative.

Cllr A Mansell reported that a response had been received from the coordinator for Community Speed Watch. Training would need to be organised and thereafter a date for the speed watch would be set.

3. To receive an update from the pond working group.

Cllr C Linfoot reported that Cllr Stead had done a sterling job strengthening the edge of the pond. Tree works would be deferred to the autumn.

4. To consider the provision of a noticeboard in Fairfield Croft and to request permission for its siting.

The Chair set out that in the first instance consent from the developer or management committee would need to be sought. The Clerk would write to seek consent.

22/020 To receive a report from the Cemetery Advisory Panel and decide on any necessary action.

The Cemetery Advisory Panel would schedule a site visit.

22/021 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 30 April 2022.

It was RESOLVED to approve the financial reports as at 30 April 2022.

2. The following receipts were noted:-

City of York. Precept first half	[DC]	£ 12625.00
Fielder & Son. Interment	[DC]	£ 850.00
J Rotherham Limited. Plaques	[DC]	£ 210.00

Cllr Stead left the meeting at this point.

3. To confirm the following payments of invoices:-

a. GH Smith. Royal Memories Booklet	[BP]	£ 159.00
b. Euroloos Limited. Mobile toilets	[BP]	£ 324.00
c. City of York. NNDR	[DD]	£ 57.00

It was RESOLVED to confirm the payment of the above invoices.

4. To approve the following payments:-

a. Sleightholm Landscaping. Grass cutting	[BP]	£ 451.20
b. Tony Castle. Tree works	[BP]	£ 760.00
c. Salaries, oncosts and mileage May	[BP]	£ 1110.28
d. Home working allowance clerk	[BP]	£ 26.00
e. Giffgaff monthly charges	[BP]	£ 6.00
f. ICO fee.	[DD]	£ 35.00
g. P. Dixon. Bouncy castle hire	[BP]	£ 130.00

It was RESOLVED to approve the above invoices for payment.

22/022 Planning

1. To consider a response to the following planning applications:-

- a. 22/00890/FUL – 1 Church View. The Geen. Erection of detached garage. No objections.
- b. 22/00909/TCA – Green Mantle. Church Lane. Fell 1no. Leyland Conifer, 1no. Larch and 1no. Ash; crown lift group of trees by 3 metres - tree works in a Conservation Area.

It was RESOLVED to request that trees felled are replaced by new trees.

- c. 22/00923/TPO – Beck House. Moorlands Road. Fell 1no. Ash and 3no. Sycamore trees protected by Tree Preservation Order no. 177/1992.

It was noted that insufficient reasons for removal were given and it was RESOLVED to object to the removal of the trees.

2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-

- a. 22/00166/FUL – Grange Farm Bungalow. Orchard View. Single storey rear extension and alterations to existing fenestration. Approved.
- b. 22/00469/FUL - 1 Fairfield Cottages. Single storey rear extension. Approved.

3. To consider other matters related to planning and decide upon any necessary action to include:-

None

22/023 To consider correspondence received and decide action where necessary to include:-

1. The following emails from YLCA were noted:-
 - a. White Rose Updates, Law and Governance and E-training bulletins. The Chair recommended that Councillors attend training. She had recently attended training on the role of the Clerk and it had been very informative on the breadth of the clerk's tasks. She had also attended ICCM Management of Memorials training and would attend Cemetery Management and Compliance training.
 - b. YLCA York Branch Meeting on 9 June 2022.
2. The emails from NALC were noted.
3. The emails from the City of York were noted.

22/024 To confirm that date and time of the next meeting

It was confirmed that the next meeting of Skelton Parish Council would be held on Thursday 23rd June 2022 at 19:30.

The Chair closed the meeting at 20:41.